

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES**

July 26, 2017

NIP Conference Center – 900 Route 9 North Woodbridge, NJ at 10:00am

MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER AT 10:08AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS -

NEED ROLL CALL FROM JO

Naiima Horsley-Fauntleroy – City of Orange – NV - LATE

Marty Mayes – City of Orange

Ricardo Fernandez – City of Passaic

Maria River – City of Perth Amboy

Kheesha Walls – City of Plainfield

David Brown – Borough of Roselle - Absent

William Broughton – Township of Teaneck

Jamie Cryan – Town of West New York

APPROVAL OF MINUTES OF June 20th 2017 Meeting

MOTION: Commr. Rivera

SECOND: Commr. Cryan

ABSTAIN: Commr. Fernandez

ADOPTION OF RESOLUTIONS

- **Resolution 24-17 – Approving Certain Disbursements – \$511,944.37**
- **Resolution 25-17 – Approving Claims Payments - \$919,678.09**
- **Resolution 26-17 – In Recognition of Distinguished Service by Mr. Earl Miller**

MOTION: Commr. Senande

SECOND: Commr. Cryan

VOTE: ROLL CALL

Naiima Horsley-Fauntleroy – City of Orange – NV - LATE

Marty Mayes – City of Orange

Ricardo Fernandez – City of Passaic

Maria River – City of Perth Amboy

Kheesha Walls – City of Plainfield
David Brown – Borough of Roselle - Absent
William Broughton – Township of Teaneck
Jamie Cryan – Town of West New York

EXECUTIVE DIRECTOR REPORT – J. Hall (NIP Group)

- **2017 Mid-Year Actuarial Report & Fast Track Report Status** – Mr. Hall advised that the first draft of the Actuarial Report has been received and is being reviewed for finalization. Once the Actuarial Report is finalized, the Fund will circulate to all Commissioners a finalized Fast Track report for June and following.

TREASURER’S REPORT – P. DeBlasio

- Mr. DeBlasio reported that monthly financial report and cash management account has been reviewed. He advised that the Fund has met all outstanding obligations and its financial position is secure. There were no questions.

UNDERWRITING REPORT – Robert Smith (NIP Group)

- **Marketing Updates** - We have begun extensive meetings with all our excess partners. We recently met with Travelers to discuss the property placement and in the coming weeks we will be meeting with Safety National to discuss the xs WC and then with Brit to discuss the casualty placement. Our goals are to look into enhances coverages and get the most competitive rates. In the meantime our underwriting partners at BGIA are exploring other markets.
- **2018 Member Renewal** - We have utilized a new marketing system for communications with the renewal. If any risk manager is not receiving emails from our dept. regarding the renewal, they should contact me immediately. Loss runs were due on July 14th, so please get them in ASAP. For the WC loss runs, we need 2007 to the date joined and for all other lines we need from 2012 until the date joined. All apps and updated schedules are due by August 11th. As in years past, we have utilized a trending factor on the payroll and property (location only, no contents) that falls in line with NJ averages. If these trends are acceptable, no updating of the schedules needs to be done aside from adding any new items or deleting old items. Should there be any issues or questions, please do not hesitate to contact the underwriting department.

SAFETY REPORT – Anthony Ven Graitis (NIP Group)

- **Cyber Summit** - The Cyber Summit was held on July 20 at the Union Township Senior Center. The most pressing cyber threats were discussed while best practices in security and risk management were outlined. Over 75 employees attended the seminar in person and remotely via the live streaming video. Sample policies and templates were provided to all members.
- **When Words Fail** - The fourth WWF session was provided on July 19 at Neptune High School. The training provides police officers with communication skills that will enable them to de-escalate combative subjects without compromising officer safety. Course attendees learned how to utilize their Body Worn Cameras as an evidence-gathering tool, and as a mechanism to defend

officer actions during verbally and physically combative situations. Following the interactive classroom training, course attendees learned physical control techniques that will enable the officer to control a combative subject without using punches, kicks, strikes, or choke holds. The combination of conversational tactics, and hands-on training taught in this course will help to drastically reduce officer and agency liability and improve both officer and citizen safety. 3 to 4 additional sessions are scheduled for this fall and winter.

- **Police Roundtable** – The next police committee is scheduled for August 24, site still to be determined. Speakers will include Chief Parham of the City of Linden Police Department, Dr. John More of Response Law, and Dr. Denis Connell, of Connell Consulting. Topics will include Class III officers, writing reports, and a method to track incidents and reports of Police officers.
- **Dry/Secondary Drowning** – The Centers for Disease Control and Prevention (CDC) reports that drowning is a leading cause of injury and death for young children ages 1 to 14, and three children die every day as a result of drowning. With dry drowning, someone takes in a small amount of water through his or her nose and/or mouth, and it causes a spasm in the airway, causing it to close up. This shuts off the person’s airway, making it difficult to breathe. The symptoms are often recognizable right away and dry drowning usually happens soon after exiting the water. Secondary drowning” is a term people use to describe another drowning complication. It happens if water gets into the lungs. There, it can irritate the lungs’ lining and fluid can build up, causing a condition called pulmonary edema. With secondary drowning, there can be a delay of up to 24 hours or longer before the person shows signs of distress.
- **Wellness – Walk to Win Results-** The first PEJIF Wellness Challenge, Walk to Win, concluded with Teaneck filling out the most teams with Roselle a close second. Teaneck earned \$700 from the challenge while Roselle earned \$200. Over 37,000,000 steps were taken by employees, which converts to approximately 18,500 miles.
- **Risk Survey – David Weightman (PMA Companies) -** Dave presented on PMA’s study released at the national PRIMA conference in June 2017. The findings of the study were released showing seven key risk control findings of the over 200 risk managers who participated in the study including developing a stronger safety culture and safety attitude amongst managers, the aging work force, wellness and the impact of poor health, and resources available to Risk Control.

CLAIMS REPORT – C. Cyriax (NIP Group)

- **Key Performance Indicators of Claims Activity** – Conrad Cyriax provided the Commissioners with the Claims Report. Key performance indicators of Claims Department activity were fully discussed including the number of new claims received and the sum of claims closed during the preceding month. Frequency trends affecting the Fund were discussed as well as other critical measurements of Claims Department activity such as closing ratio.
- **NJ Media vs. Lyndhurst – Dash Cams-** Jim Renner provided an overview of the recent NJ Supreme Court ruling with regard to the release of police dash-cam videos involving police shooting incidents. The state supreme court has ruled that these videos are a matter of public record and must be released subsequent to formal OPRA Requests.

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Chairman Fernandez made a motion to adjourn the meeting at 11:19am and Alternate Commissioner Rivera seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

Ricardo Fernandez

ALSO PRESENT:

Madeline Delgado – NIP
Robert Persico – NIP
Earl Miller – Advisor
James Renner – NIP
Kathleen Guze –D & H AIGail White – Scirocco
Jonathan Hall – NIP
Patrick DeBlasio – Treasurer
Michael O’Connell – PQA
Brian Erlandsen – BGIA
Robert Smith – NIP
David Springer - NIP
Conrad Cyriax – NIP
Frank Kelly – BGIA
Larry Graham – Fairview Insurance
Ken Child – PMA
Monette Galello – CRC
Gail White – Scirocco
Patti Fahy – Reliance
Amy Zeiders – Inservco
Nancy Fowlkes – Inservco
Sureatha Hobbs – Inservco
Steve Daveggia – NIP