



PUBLIC ENTITY JOINT INSURANCE FUND MEETING AGENDA
January 28nd, 2014
Hampton Inn, Woodbridge, NJ – at 10:00am – Please see board in Lobby
MEETING OF FUND COMMISSIONERS CALLED TO ORDER

▪ **OPEN PUBLIC MEETING ACT STATEMENT**

In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

1. Sending sufficient notice to the Fund's designated newspapers, the Newark Star Ledger and The Times of Trenton
2. Filing advanced written notice of this meeting with each member municipality; and
3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.

▪ **PLEDGE OF ALLEGIANCE**

▪ **SWEARING IN OF FUND COMMISSIONERS**

- City of East Orange - Dr. Stephanie Bush-Baskette Esq., Phd.
- City of Passaic – Ricardo Fernandez
- City of Perth Amboy – Jillian Barrick
- City of Plainfield – Karen Dabney
- Town of West New York – Joseph DeMarco

▪ **ROLL CALL OF FUND COMMISSIONERS**

▪ **ELECTION OF CHAIRPERSON AND SECRETARY**

- Request for Nominations
- Election of Chairperson and Secretary
- Swearing in by Fund Attorney

▪ **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

▪ **ROLL CALL OF FUND COMMISSIONERS**

▪ **ADOPTION OF RESOLUTIONS**

- Resolution 01-14 – Certifying the Election of Chairperson and Secretary
- Resolution 02-14 - Establishing Meeting Procedures
- Resolution 03-14 – Establishing Fiscal Management Plan
- Resolution 04-14 – Establishing Fund Records Program
- Resolution 05-14 – Establishing 2014 Plan of Risk Management
- Resolution 06-14 – Approving Fund Service Providers
- Resolution 07-14 – Approving Certain Disbursements
- Resolution 08-14 – Approving New Members
- Resolution 09-14 – Approving Final 2014 Budget
- Resolution 10-14 – Appointing Agent for Service Process

REPORTS

- **EXECUTIVE DIRECTOR – NIP GROUP (Earl Miller)**
 - Financial Fast Track Report
 - Financial Disclosure Statements

- **SAFETY DIRECTOR – PMA GROUP (Anthony Ven Graitis, Vice President Risk Control)**
 - Introduction to Risk Control Team/Philosophy
 - Risk Control Survey
 - Management Responsibilities
 - Safety Meetings
 - Training

- **CLAIMS REPORT (Robert Persico, Vice President Claims)**
 - Working in a partnership with the PEJIF TPA's

- **TREASURER'S REPORT (Patrick DeBlasio)**

- **NEW BUSINESS**

- **ADJOURNMENT**