

Executive Director – NIP Management Services - E. Miller

- **Financial Fast Track** –Fund continues to maintain a small YTD surplus and all claims – obligations are being met. As the Fund grows so will the financial stability.
- **East Orange** - We have a target date of September 1st for East Orange to join. Larry Graham of Fairview Insurance is the risk manager for East Orange, is in attendance at today’s meeting and has confirmed date.
- **2015 Renewal – (J. Hall)** – Mr. Hall reminded the Commissioners that renewal season is underway. Loss runs were due to NIP by July 7 (two members are outstanding) and schedules and applications are due by August 1.
- **Prospects – (J. Hall)** - Mr. Hall advised that NIP is considering or has received expressions of interest from four municipalities. As the underwriting process progresses NIP will thoroughly vet any prospective members, and new membership is always subject to approval by the Fund Commissioners.

SAFETY DIRECTOR - Anthony Ven Graitis, Vice President Risk Control & Wendy Wiebalk, Litigation Manager, Debbie Perillo, Sr. Risk Control Specialist)

- *Anthony Ven Graitis was unable to attend the PEJIF meeting. Debbie Perillo will briefly discuss Mr. Ven Graitis’ his topics.*
 - **DPW New PPE Procedure Implementation – Damarys Gonzales of West New York** - Damarys indicated that all new PPE such as hard hats, reflective gear, safety vests, etc., have been ordered and received. Met with DPW supervisors to explain the new PPE requirements. All DPW workers will wear protective gear at all times. Supervisors are required to check on each crew. Accountability for supervisors and crews by implementing a progressive disciplinary policy. Each member will sign when PPE originally assigned to them. A master JHA has been created by Debbie Perillo which lists 15 common DPW tasks and PPE.
 - **Safety Bulletin – DPW Hazards and Controls, The Importance of PPE – D. Perillo** – Safety bulletin on PPE has been submitted to all members electronically. Discussed the importance of utilizing PPE in the field, especially when it comes to DPW. Requested subject topics from members for future safety bulletins. Discussed department of recreation camp counselor and coach training requirements such as First Aid, CPR, AED and Concussion training. We have offered the service of First Aid, CPR, AED training as required for summer sports and camp personnel.
 - **Risk Control Training – DVD Topics Library – D. Perillo** – Reminder to all members to utilize the SERVE trainings, In2Vate trainings and DVD training library. Requests feedback on the quality of the training and DVD’s. Offered DVD’s to members to review and comment.
 - **Safety Reminder – Subcontractor Controls – D. Perillo** –Discussion regarding subcontracted road work observed in the past weeks by Debbie Perillo. Crews were noted to be without proper PPE as well as liability exposures were present. Debbie offered the service of visiting current subcontracted jobs to inspect for risk exposures.

- **Punitive Damages in EPL Cases – W. Wiebalk** – Wendy discussed the inapplicability of Title 69 to EPL claims, the un-insurability of punitive damages, the component parts of an EPL verdict, and reviewed a number of recent EPL punitive damages jury awards.

CLAIMS REPORT - Robert Persico, Vice President Claims

- **Relationship with Local School Boards** - Bob spoke about member relations with school boards. Municipalities can perform selected duties for local school boards such as servicing playground equipment and grounds, caring for ball fields, cutting grass, etc. Should a child or any individual suffer an injury in any way related to the services provided the carrier of JIF for the school board will seek to establish negligence against the municipality for their voluntary services. Most agreements are done by a hand shake or have been in effect for years. It is recommended each member review any such relationship with a school board and seek to have the school board include the municipality on the school board's certificate of insurance and or secure a hold harmless and indemnification agreement in their favor with the local school board.
- **Treasurer's Report – Patrick DeBlasio** - Mr. DeBlasio reviewed the monthly treasurer's report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.

MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)

Claims: NONE

OPEN FORUM

MOTION TO ADJOURN - COMPLETED

Commissioner Fernandez made a motion to adjourn the meeting at 11:03am and Commissioner Brown second the motion. Motion carried unanimously.

Prepared by E. Miller.

Earl Miller

Ricardo Fernandez

ALSO PRESENT:

Earl Miller – NIP

Madeline Delgado – NIP

Patrick DeBlasio – Treasurer

Debbie Perillo - NIP

Robert Persico – NIP

Jonathan Hall – NIP
James Renner - NIP
Wendy Wiebalk – NIP
Brian Erlandsen – BGIA
Mike O’Connell- Pringle, Quinn, Anzano
Francis O’Kelly – BGIA
Rob Smith – NIP
Steve Edwards – BGIA
George Crosby – BGIA
Tom Fragoso – Sirocco
Paul Messerschmidt – D & H Alternative
Kathleen Guze – D & H Alternative
Damarys Gonzales – West New York
Scott Readlinger – HUB
Peter Soriero – West New York
Kimberly Schweikat – InServco
Patti Fahy – Reliance Insurance Group
Larry Graham – Fairview Insurance