

ABSTAIN: Fernandez; Dabney; Kazinci

▪ **ADOPTION OF RESOLUTIONS**

MOTION TO APPROVE RESOLUTIONS DECEMBER 16th 2014

- Resolution 35-14 – Approving Disbursements totaling \$13,527.31
- Resolution 36-14 – Approving Claims Payments totaling \$108,977

MOTION: Commr. Dabney

SECOND: Commr. Watkins

VOTE: Unanimous

MOTION TO ADOPT RESOLUTIONS – Resolutions 01-15 to 11-15 were voted on collectively

- Resolution 01-15 – Certifying the Election of Chairperson and Secretary
- Resolution 02-15 - Establishing Public Meeting Procedures
- Resolution 03-15 – Establishing Fiscal Management Plan
- Resolution 04-15 – Establishing Fund Records Program
- Resolution 05-15 – Establishing 2015 Plan of Risk Management
- Resolution 06-15 – Approving Fund Service Providers
- Resolution 07-15 – Approving Certain Disbursements totaling \$513,515.80
- Resolution 08-15 – Approving New Members
- Resolution 09-15 – Approving Final 2015 Budget
- Resolution 10-15 – Approving Claims Payments totaling \$118,342
- Resolution 11-15 – Approving 2015 Approved Counsel

MOTION: Commr. Barrick

SECOND: Commr. Watkins

VOTE: ROLL CALL

Ricardo Fernandez – City of Passaic

Jillian Barrick – City of Perth Amboy

Karen Dabney – City of Plainfield

Matthew Watkins – Town of West New York

Michele Ralph Rawls - East Orange

David Brown – Borough of Roselle

Dean Kazinci – Township of Teaneck

○ **EXECUTIVE DIRECTOR REPORT– (Earl Miller)**

- Financial Fast Track Report YE 2014 - The actuarial report is in the final stages of completion; once it is completed the Fast Track report will be distributed to all.
- Financial Disclosure Statements – Mr. Miller advised members to please complete their financial Disclosures and send to Madeline.
- Year End Report – J. Hall – Mr. Hall discussed the 2015 Excess Renewal results per memo distributed, entitled “2015 Property and Casualty Insurance Renewal Overview”.

SAFETY DIRECTOR (Anthony Ven Graitis, Vice President Risk Control)

- Risk Control Strategy Review Meetings/Risk Control Service Plans for 2015- Meetings have been scheduled and are currently being held at many member locations. For those that have not scheduled a risk control strategy review meeting, please reach out to Risk Control. The goal is to clearly outline a plan to improve the safety and risk control at each location for 2015, implementing specific risk control activities to address identified issues and trends.
- The Focus of a Safety Committee Meeting - Member Safety Committees have been regular scheduled and attended. The purpose of the SCM's is to review losses and trends to develop plans to prevent or mitigate accidents and injuries. Each meeting attendee should review losses and discuss actions to address the identified hazards.
- New PEOSH injury reporting Requirements - As part of Federal OSHA, NJ PEOSH has mandated new critical incident reporting procedures. All fatalities must be reported within 8 hours while inpatient hospitalizations, amputations and eye loss must be reported within 24 hours. A bulletin was issued specifying the exact reporting guidelines and emergency numbers.
- Online Training - On line training inquiries have continued to increase from PEJIF members. In2vate training topics include anti-harassment, anti-discrimination, driver training, and PEOSH required training including Hazcom, Blood borne pathogens, and many others. Emergency responder driver on line training is available through SERVE and general on line driver training is available from DTS. Risk Control will administer the training sessions and make assignment of modules as easy a possible for members. Look for upcoming announcements on additional offerings. On line training must be provided by municipalities to qualify for the PEJIF Safety Incentive Program (SIP) awards. Please reach out to Debbie or me if you are interested in scheduling any training.

CLAIMS REPORT (Robert Persico, Vice President Claims)

Fitness for Duty Exams - Bob gave an in depth presentation Explaining the proper use of a fit for duty exam and a functional capacity evaluation.

TREASURER'S REPORT

- Mr. DeBlasio reviewed the monthly treasurer's report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure. There were no questions.

NEW BUSINESS

Mr. Hall discussed prospect underwriting review for City of Orange Township. Commissioners unanimously approved offer of membership to the City.

OPEN FORUM

MOTION TO ADJOURN

Commissioner Fernandez made a motion to adjourn the meeting at 11:04 am and Commissioner Barrick seconded the motion. Motion carried unanimously.

Prepared by E. Miller.

Earl Miller

Ricardo Fernandez

ALSO PRESENT:

Earl Miller – NIP
Madeline Delgado – NIP
David Springer – NIP Group
Steve Edwards - BGIA
Robert Persico – NIP
James Renner – NIP
Jonathan Hall – NIP
Anthony Ven Graitis – NIP
Wendy Wiebalk – NIP
Thomas Fragoso – Scirocco
Thomas Fitzpatrick – Fairview
Peter Soriero – West New York
Asenett Martin - City of Passaic
Kathleen Guze – D & H Alternative
J. Leahy – D & H Alternative
Paul Messerschmidt – D & H Alternative
Damarys Gonzalez – West New York
Mike O’Connell- Pringle, Quinn, Anzano
Brian Erlandsen – BGIA
Francis O’Kelly – BGIA
Rob Smith – NIP
Patrick DeBlasio – Treasurer
Patti Fahy – Reliance Insurance
Lindsay Klein – Reliance Insurance
Mary Fowlks – InServco