

PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES
September 29th, 2015
Avenel Room I - Hampton Inn Woodbridge, NJ at 10:00am

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 10:13 AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

○ **ROLL CALL OF FUND COMMISSIONERS**

Ricardo Fernandez – City of Passaic
Jillian Barrick – City of Perth Amboy - Absent
Karen Dabney – City of Plainfield
Matthew Watkins –Town of West New York -Absent
Naiima Horsley-Fauntleroy- East Orange
David Brown – Borough of Roselle
William Broughton – Township of Teaneck - Absent

○ **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

○ **APPROVAL OF MINUTES OF July 28th**

MOTION: Commr. Brown
SECOND: Commr. Fauntleroy
ABSTAIN: Brown

VOTE: ROLL CALL:

Ricardo Fernandez – City of Passaic
Jillian Barrick – City of Perth Amboy - Absent
Karen Dabney – City of Plainfield
Matthew Watkins –Town of West New York -Absent
Naiima Horsley-Fauntleroy- East Orange
David Brown – Borough of Roselle
William Broughton – Township of Teaneck - Absent

○ **ADOPTION OF RESOLUTIONS**

MOTION TO APPROVE RESOLUTIONS

- **Resolution 25-15 – Approving Disbursements totaling \$200,069.02**
- **Resolution 26-15 – Approving Claims Payments totaling \$618,221**

MOTION: Commr. Dabney
SECOND: Commr. Brown

VOTE: ROLL CALL

Ricardo Fernandez – City of Passaic
Jillian Barrick – City of Perth Amboy - Absent
Karen Dabney – City of Plainfield
Matthew Watkins –Town of West New York -Absent
Naiima Horsley-Fauntleroy- East Orange
David Brown – Borough of Roselle
William Broughton – Township of Teaneck - Absent

EXECUTIVE DIRECTOR REPORT– Jonathan Hall

- Fast Track Report – We received the mid-year Actuary report Friday evening and we are currently reviewing to complete the Fast Track report, once it is completed it will be sent to all members.
- Mid-Year Actuarial Report – We have received the draft reserve study. We are working with the Actuary to finalize in preparation for the 2016 Rate/Pricing study.
- Survey of Members – We received responses from 3 out of the 7 members and are reviewing responses for presentation to the Commissioners at a future Fund meeting.

UNDERWRITING – Anthony Amadeo

- 2016 Renewal Update – we are deep into the renewal process and 50 to 60 percent have been completed.

SAFETY DIRECTOR (Anthony Ven Graitis and Debbie Perillo)

- Police Professional Training – TACT training was very successful with over half of all the GSMJIF municipalities attending at least one session. Additional training is being planned for late 2015 into 2016.
- BRIT Police Professional Seminar – Registration is currently underway for the Brit seminar- "Liability Prevention and Risk Management in Law Enforcement: Tips for Improvement in Ten Areas that Make a Real Difference," on Thursday, October 15, 2015, 9:00 a.m. to 2:00 p.m. at the Senior Citizens Center located at 968 Bonnel Ct., Union, NJ.
- Snow Plow/Fire Truck Rodeo - Fire Truck Rodeos will only be held locally due to demands of emergency responders. A snow plow rodeo, as held in previous years, will be scheduled and information will be provided.
- Safety Incentives - Risk control is investigating Safety Incentive alternative solutions as Safety Jackpot's program is not flexible enough for our use and is too expensive. Details to follow.
- September 2015 Risk Control Bulletin – Will be issued for September.
- Risk Control Topic – Recent NJ Playground Inspections/Shutdowns were discussed. Hamilton school board recently had inspections that resulted in the shutdown of playgrounds until repairs and modifications were made. The depth of FIBAR has been a constant driver of claims and 12” or more of FIBAR should be maintained under most equipment. A playground inspection schedule and checklist should be maintained. Risk Control will be happy to assist with inspections.
- Municipal Safety Equipment – A budget for safety equipment and PPE must be maintained and be a priority for municipalities. With budget constraints, it is understood that cutbacks must be made but safety must always be a priority and investments in safety will be paid back in the future.

- Risk Control Formal Recommendation Future Expectations – – Formal recommendations and future risk control plans will be highlighted in Stewardship Reports that will be distributed at local Safety Committee Meetings going forward.
- Additional Risk Control Support - Utilization of Risk Control services ranges tremendously. Some departments in certain municipalities are using Risk Control effectively and consistently, while some departments have not requested any assistance. Risk control personnel are available to assist every member department so please use this resource.

CLAIMS REPORT (Robert Persico and Wendy Wiebalk)

MEMBER UPDATES

- Each member gave an update on their respective Township/Borough/City since our last meeting.

TREASURER’S REPORT

- Mr. DeBlasio reviewed the monthly treasurer’s report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure. There were no questions.

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Fernandez made a motion to adjourn the meeting at 11:28am and Commissioner Dabney seconded the motion. Motion carried unanimously.

Prepared by J. Hall.

Jonathan Hall

Ricardo Fernandez

ALSO PRESENT:

Earl Miller – NIP
Wendy Wiebalk – NIP
David Springer – NIP Group
Steve Edwards - BGIA
Robert Persico – NIP
James Renner – NIP
Jonathan Hall – NIP
Anthony Ven Graitis – NIP
Wendy Wiebalk – NIP

Conrad Cyriax – NIP Group
Rob Smith – NIP
T. Fragoso – Scirocco
M. Baron – InservCo
Kimberley Browne – Roselle Borough
Kathy Martin – City of Passaic
Kathleen Guze – D & H Alternative
Wayne Dietz – D & H Alternative
Maria J. Rivera – City of Perth Amboy
Michael O’Connell- Pringle Quinn Anzano
Brian Erlandsen – BGIA
Anthony Amadeo- NIP
Patrick DeBlasio – Treasurer
George Crosby – BGIA
Larry Graham – Fairview
John Carrasco – Skylands Risk Management
Clare Hilbig – InservCo
Keith Platt – InservCo
Francis Kelly- BGIA
Patti Fahy – Reliance
Lindsey Klein – Reliance
Marge Cherone – West New York