

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES**

June 21st, 2016

NIP Conference Center – 900 Route 9 North Woodbridge, NJ at 10:00am

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 10:05 AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

Ricardo Fernandez – City of Passaic
Maria Rivera - City of Perth Amboy
Karen Dabney – City of Plainfield
Jamie Cryan - Town of West New York
Naiima Fauntleroy- City of East Orange
David Brown – Borough of Roselle
William Broughton – Township of Teaneck – Absent (late for vote)
City of Orange – *Absent*

APPROVAL OF MINUTES OF May 17th 2016 Meeting

MOTION: Commr. Dabney
SECOND: Commr. Fauntleroy
ABSTAIN: Broughton

VOTE: ROLL CALL

Ricardo Fernandez – City of Passaic
Maria Rivera - City of Perth Amboy
Karen Dabney – City of Plainfield
Jamie Cryan - Town of West New York
Naiima Fauntleroy- City of East Orange
David Brown – Borough of Roselle
William Broughton – Township of Teaneck – Absent (*late for vote*)
City of Orange – Absent

ADOPTION OF RESOLUTIONS

MOTION TO APPROVE RESOLUTIONS

- Resolution 18-16 – Approving Certain Disbursements totaling \$1,086,614.91
- Resolution 19-16 – Approving Claims Payments totaling \$816,163

MOTION: Commr. Dabney

SECOND: Commr. Fauntleroy

VOTE: ROLL CALL

Ricardo Fernandez – City of Passaic

Maria Rivera - City of Perth Amboy

Karen Dabney – City of Plainfield

Jamie Cryan - Town of West New York

Naiima Fauntleroy- City of East Orange

David Brown – Borough of Roselle

William Broughton – Township of Teaneck

City of Orange – Absent

EXECUTIVE DIRECTOR REPORT

- **Fast Track Report** – Mr. Hall shared the Fast Track report as of 4/30, and indicated that the May Fast Track report would be distributed later this week. Mr. Hall also indicated that the 6/30 Fast Track report would be distributed once the Mid-Year Reserve Study was completed.
- **Status of 2015 PEJIF Audit** – Mr. Hall indicated that the 2015 Financial Audit was nearing completion and would be filed with the NJ DOBI and DCA before the 6/30 deadline. Early indications show no comments or recommendations by the Fund's Auditor.

SAFETY DIRECTOR (Anthony Ven Graitis and Debbie Perillo)

- **PEJIF Professional Training –TACT –Talk Down to Take Down-training** was held on 6/10 at North Bergen, 6/17 at Rahway, and 6/24 at Howell for all interested police officers. In addition, the PEJIF Risk Control is supporting the Union County Police Chief Association's presentation titled "An Officer Involved Shooting-The Gary Spath Story". Risk Control personnel believe that officer's will appreciate and learn from the important perspective of an officer who has been involved in a shooting. PEJIF Risk Control will pay for half of the normal fee of \$50 per attendee, so instead the cost is only \$25 per attendee, hopefully allowing your police department to send additional representatives to this important presentation.
- **Distracted Driver Training** –The Public Entity Joint Insurance Fund (PEJIF) is continue to offer free on line Distracted Driver training to all member municipal employees. The training is offered through our insurance partner, Safety National, who has also supported the very successful SERVE (Safety: Emergency Responder Vehicle Education) driver training previously

offered to emergency responders of the PEJIF. The goal is to use all 1,500 seats available to PEJIF members. So far, several hundred employees have been assigned the training.

- **Town Sponsored Events** - With summer upon us, many municipalities continue to support town sponsored events such as parades, fireworks, sporting events, and various other activities. Risk Control personnel encourage staff to reach out for assistance when reviewing risks introduced by such events, mitigating such risks, and ensuring proper risk transfer.
- **Hurricane/Storm Preparedness – Key Preparation activities include the following:**
 - Regular meetings of your Local Emergency Planning Committee to ensure that all agencies are communicating on a regular basis
 - Exercising or testing your communication and response plans
 - Regular inspection and testing of response equipment, emergency generators and supplies
 - Up to date contact information for key members of your municipal staff and agencies you may be working with during emergencies.
 - Close monitoring of weather forecasts or the use of a weather service for severe conditions
 - Local preparation including cleaning storm drains, down spouts, gutters, ensuring pump sumps are operational, moving items out of basements and off ground floor, and moving vehicles to higher ground
 - Repetitive Motion Injuries
 - Reminder – Seasonal Employees

CLAIMS REPORT - Conrad Cyriax, James Renner & Robert Persico – (NIP Group)

- **Presentation - Insurance Coverage by Victoria Peckerman of Shapiro Croland** - Victoria Pekerman did a presentation for the town members on the insurance coverages provided under the program, the types of claims that are generally covered and the types of claims that are not generally covered.
- **Presentation - Decision on Recent Case by Peter P. Perla of Jasinski, P.C.** - Defense attorney Peter Perla did a presentation on a recent EPL claim for The City of Passaic where we were able to get a complete dismissal.

MEMBER UPDATES - Each member gave an update on their respective Township/Borough/City since our last meeting.

TREASURER’S REPORT

- Mr. DeBlasio reported that monthly financial report and cash management account has been reviewed. He advised that the Fund has met all outstanding obligations and its financial position is secure. There were no questions.

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Secretary Dabney made a motion to adjourn the meeting at 11:08am and Commissioner Fauntleroy seconded the motion. Motion carried unanimously.

Prepared by J. Hall.

Jonathan Hall

Ricardo Fernandez

ALSO PRESENT:

Jonathan Hall – NIP
Robert Persico – NIP
James Renner – NIP
Conrad Cyriax - NIP
David Springer – NIP
Steve Edwards - BGIA
Madeline Delgado – NIP
Kathy Martin- City of Passaic
Victoria Peckerman – Shapiro, Croland
Gail White – Scirocco
Kathy Martin – City of Passaic
Wayne Dietz – Skylands Risk Management
Maria Rivera – City of Perth Amboy
Jamie Cryan – Town of West New York
Michael O’Connell – PQA
Danielle Voda – Fairview Insurance
Brian Erlandsen – BGIA
Robert Smith – NIP
George Crosby – BGIA
Francis Kelly – BGIA
Katherine Murray – CRC
Monette Gallelo – CRC
Earl Miller – Senior Advisor
Anthony Ven-Graitis – NIP
Peter Perla – Jasinski, PC
Steve Daveggia – NIP
Patti Fahy- Reliance
Matt Baron – InservCo
Keith Platt – InservCo