

**PUBLIC ENTITY JOINT INSURANCE FUND  
MEETING MINUTES**

**May 17<sup>th</sup>, 2016**

**NIP Conference Center – 900 Route 9 North Woodbridge, NJ at 10:00am**

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**MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 10:05 AM.**

**OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF FUND COMMISSIONERS**

Ricardo Fernandez – City of Passaic  
Adam Cruz - City of Perth Amboy  
Karen Dabney – City of Plainfield  
Town of West New York - *Absent*  
Naiima Fauntleroy- City of East Orange  
David Brown – Borough of Roselle  
Dean Kazinci – Township of Teaneck  
City of Orange – *Absent*

**APPROVAL OF MINUTES OF April 17<sup>th</sup> 2016 Meeting**

**MOTION:** Commr. Fauntleroy

**SECOND:** Commr. Dabney

**ABSTAIN:** Fernandez

**VOTE: ROLL CALL**

Ricardo Fernandez – City of Passaic  
Adam Cruz - City of Perth Amboy  
Karen Dabney – City of Plainfield  
Town of West New York - *Absent*  
Naiima Fauntleroy- City of East Orange  
David Brown – Borough of Roselle  
Dean Kazinci – Township of Teaneck  
City of Orange – *Absent*

## ADOPTION OF RESOLUTIONS

### MOTION TO APPROVE RESOLUTIONS

- Resolution 16-16 – Approving Certain Disbursements totaling \$5,578.35
- Resolution 17-16 – Approving Claims Payments totaling \$445,273

**MOTION: Commr.** Dabney

**SECOND: Commr.** Fauntleroy

### VOTE: ROLL CALL

Ricardo Fernandez – City of Passaic  
Adam Cruz - City of Perth Amboy  
Karen Dabney – City of Plainfield  
Town of West New York - *Absent*  
Naiima Fauntleroy- City of East Orange  
David Brown – Borough of Roselle  
Dean Kazinci – Township of Teaneck  
City of Orange – *Absent*

## EXECUTIVE DIRECTOR REPORT

- **Fast Track Report** – Mr. Hall presented the Fast Track Reports for December 2015 through March 2016 and discussed the results of the 2015 Year-End Actuarial Report.

## SAFETY DIRECTOR (Anthony Ven Graitis and Debbie Perillo)

- **Presentation – Body Worn Cameras – John Moore of Response Law** - Recent legislation regarding Body Worn Cameras (BWC) was discussed. Challenges facing municipalities with the implementation, setting policies and procedures, along with the benefits, were also discussed during the presentation.
- **Police Committee Recap** – The police committee meeting was held on 5/12 at the Rahway Public Library from 10:00 to 12:00. The member Police Departments and their leadership shared best practices for managing the video and the actions and behaviors captured by Body Worn Cameras, and discuss the introduction of Tasers to NJ law enforcement. Dr. John More JD, Response Law/ Cardinal Point Strategies, Captain Jonathan Parham, Linden Police Department, and Sgt. Robert Sanchez, Linden Police Department presented. A representative from TASER also was present to discuss their products and technology in general.
- **Distracted Driving Training Initiative** – April was Distracted Driving Awareness Month and the Public Entity Joint Insurance Fund (PEJIF) is still offering free on line Distracted Driver training to all member municipal employees. The training is offered through our insurance partner, Safety National, who has also supported the very successful SERVE (Safety: Emergency

Responder Vehicle Education) driver training previously offered to emergency responders of the PEJIF. The goal is to use all 1,500 seats available to PEJIF members. So far, several hundred employees have been assigned the training.

- **Other Risk Control Services** – Other risk control services including driver training, anti-harassment/discrimination and Ethics training, site inspections, playground safety inspections, and policy and procedure assistance, are available upon request.
- **Requirements and “Right to Know” (surveys, labeling, requirements, etc.)** - PEOSH has been visiting and inspecting other municipalities in the PEJIF and other areas throughout NJ. The Risk Control Bulletin distributed for May will contain a checklist and protocols for completing the Right to Know Survey, files, trainings and programs required. The bulletin will be emailed to all members. In addition, the PEJIF Risk Control Department offers a “Mock Inspection” for any interested members, so they can determine their needs for each reporting facility. Please contact the Risk Control Department to schedule if interested.
- **Mental Health Awareness Month** – May is “Mental Health Awareness Month. Departments should be reminded of ways to relate to their residents who are suffering with mental health issues. The PEJIF Risk Control Department offers specific training on these issues, customized and tailored to the particular needs of each department or agency. Members should contact the PEJIF Risk Control Department for more information or to schedule these trainings.
- **Creating Effective Safety Committee Meetings** - Risk Control discussed the effectiveness and benefit of developing and creating a good Safety Committee. The PEJIF Risk Control Department will email members a “Developing an Effective Safety Committee” Safety Bulletin. The Risk Control Department will be scheduling meetings with Member to discuss this topic in further detail..

**MEMBER UPDATES** - Each member gave an update on their respective Township/Borough/City since our last meeting.

## **TREASURER’S REPORT**

- Mr. DeBlasio reported that monthly financial report and cash management account has been reviewed. He advised that the Fund has met all outstanding obligations and its financial position is secure. There were no questions.

## **NEW BUSINESS**

### **SWEARING IN OF NEW FUND COMMISSIONER**

City of Orange – Louis Copeland, Commissioner

## **OPEN FORUM**

## MOTION TO ADJOURN

Secretary Dabney made a motion to adjourn the meeting at 11:17am and Commissioner Fauntleroy seconded the motion. Motion carried unanimously.

Prepared by J. Hall.

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Jonathan Hall

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Ricardo Fernandez

### **ALSO PRESENT:**

Jonathan Hall – NIP  
Robert Persico – NIP  
James Renner – NIP  
David Springer – NIP  
Steve Edwards - BGIA  
Madeline Delgado – NIP  
Kathy Martin- City of Passaic  
Maria Rivera – Perth Amboy  
Wayne Dietz – Skylands Risk Mgmt.  
Michael O’Connell – PQA  
Robert Smith – NIP  
Patrick DeBlasio – Treasurer  
Debbie Perillo – NIP  
John Moore – Response Law  
Anthony Ven Graitis – NIP  
Earl Miller – Advisor  
George Crosby – BGIA  
Francis J. Kelly – BGIA  
Zach Edelman – Fairview  
Nancy Fowlkes – InservCo  
Shanell Booker – InservCo  
Thomas Mooney – First MCO  
T. Fragoso – Scirocco  
Patty Fahy – Reliance  
Conrad Cyriax – NIP