



PUBLIC ENTITY JOINT INSURANCE FUND MEETING AGENDA
January 23rd, 2018
NIP Management – 900 Route 9 North Woodbridge, NJ – at 10:00am
NIP Auditorium 1st floor
MEETING OF FUND COMMISSIONERS CALLED TO ORDER

• **OPEN PUBLIC MEETING ACT STATEMENT**

In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

1. Sending sufficient notice to the Fund's designated newspapers, the Newark Star Ledger and The Times of Trenton
2. Filing advanced written notice of this meeting with each member municipality; and
3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.

• **PLEDGE OF ALLEGIANCE**

• **ROLL CALL OF FUND COMMISSIONERS**

• **ADJOURN SINE DIE MEETING**

- Chairs vacated – Chairman asks Executive Director to Chair Meeting

• **ELECTION OF CHAIRPERSON AND SECRETARY**

- Request for Nominations
- Election of Chairperson and Secretary
- Swearing in by Fund Attorney

• **ELECTION OF EXECUTIVE COMMITTEE**

- Request for Nominations
- Election of Executive Committee
- Swearing in by Fund Attorney

• **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

• **SWEARING IN OF NEW FUND COMMISSIONERS**

Bryan Russell – Borough of Roselle (Commissioner)

• **ROLL CALL OF FUND COMMISSIONERS**

• **APPROVAL OF MINUTES OF 12/19/17 MEETING**

• **ADOPTION OF RESOLUTIONS**

- Resolution 01-18 – Certifying the Election of Chairperson and Secretary
- Resolution 02-18 – Certifying the Election of Executive Committee
- Resolution 03-18 – Establishing Public Meeting Procedures
- Resolution 04-18 – Establishing Fiscal Management Plan
- Resolution 05-18 – Establishing Fund Records Program
- Resolution 06-18 – Establishing 2018 Plan of Risk Management

- Resolution 07-18 – Approving Fund Service Providers
- Resolution 08-18 – Approving Appointed Counsel for 2018
- Resolution 09-18 – Approving Final 2018 Budget
- Resolution 10-18 – Approving Certain Disbursements – \$73,276.62
- Resolution 11-18 – Approving Claims Payments - \$761,030.87

REPORTS

- **EXECUTIVE DIRECTOR – NIP GROUP (Jonathan Hall)**
 - 2017 Review and 2018 Goals
 - Financial Fast Track Report Status – YE 2017
 - Special Commissioners
- **TREASURER’S REPORT (Patrick DeBlasio)**
- **UNDERWRITING REPORT**
 - Renewal Summaries
 - Quasi Municipal Entities
- **SAFETY DIRECTOR – (Anthony Ven Graitis)**
 - Wellness Update
 - Carbon Monoxide Incident
 - EPL Services
 - Active Shooter Seminar Update
 - MVR Checks-Fleet Policy
 - PEOSH Postings
 - Bulletins
- **CLAIMS REPORT (Conrad Cyriax, Robert Persico & James Renner)**
 - Key Performance Indicators
 - Recap of the January 10th Claims Seminar
- **MEMBER UPDATES – in Alphabetical Order**
 - City of East Orange
 - City of Orange Township
 - City of Passaic
 - City of Perth Amboy
 - City of Plainfield
 - Borough of Roselle
 - Township of Teaneck
 - Town of West New York
- **NEW BUSINESS**
- **OPEN FORUM**
- **ADJOURNMENT**

Our next meeting will be held on February 27th at 10am – at the NIP Conference Center, 900 Route 9 North, 1st Floor Auditorium - Woodbridge, NJ, 07095. A continental breakfast will be served.