



PUBLIC ENTITY JOINT INSURANCE FUND MEETING AGENDA
January 22nd, 2019
NIP Management – 900 Route 9 North Woodbridge, NJ – at 10:00am
NIP Auditorium 1st floor
MEETING OF FUND COMMISSIONERS CALLED TO ORDER

• **OPEN PUBLIC MEETING ACT STATEMENT**

In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

1. Sending sufficient notice to the Fund's designated newspapers, the Newark Star Ledger and The Times of Trenton
2. Filing advanced written notice of this meeting with each member municipality; and
3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.

• **PLEDGE OF ALLEGIANCE**

• **ROLL CALL OF FUND COMMISSIONERS**

• **ADJOURN SINE DIE MEETING**

- Chairs vacated – Chairman asks Executive Director to Chair Meeting

• **ELECTION OF CHAIRPERSON AND SECRETARY**

- Request for Nominations
- Election of Chairperson and Secretary
- Swearing in by Fund Attorney

• **ELECTION OF EXECUTIVE COMMITTEE**

- Request for Nominations
- Election of Executive Committee
- Swearing in by Fund Attorney

• **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

• **ROLL CALL OF FUND COMMISSIONERS**

• **APPROVAL OF MINUTES OF 12/19/18 MEETING**

• **ADOPTION OF RESOLUTIONS (* Indicates Consent Agenda, Unless Otherwise Determined)**

- Resolution 01-19 – Certifying the Election of Chairperson and Secretary*
- Resolution 02-19 – Certifying the Election of Executive Committee*
- Resolution 03-19 – Establishing Public Meeting Procedures*
- Resolution 04-19 – Establishing Fiscal Management Plan*
- Resolution 05-19 – Establishing Fund Records Program*
- Resolution 06-19 – Establishing 2019 Plan of Risk Management*
- Resolution 07-19 – Approving Fund Service Providers*
- Resolution 08-19 – Approving Appointed Counsel for 2019*
- Resolution 09-19 – Approving Final 2019 Budget

- Resolution 10-19 – Approving Certain Disbursements – \$37,260.20
- Resolution 11-19 – Approving Claims Payments - \$554,991.84

REPORTS

- **EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)**

- 2018 Review and 2019 Goals
- Financial Fast Track Report Status – YE 2018
- Special Commissioners for 2019

- **TREASURER’S REPORT (Patrick DeBlasio)**

- **UNDERWRITING REPORT (Robert Smith)**

- Insurance Summaries
- February BGIA Presentation
- Renewal Process Huddle at February Meeting

- **SAFETY REPORT (Anthony Ven Graitis)**

- EPL efforts for 2019
 - a. Presenter: Jeff Schobel, VP of Enterprise Solutions, to discuss STOP it- reporting hotline and services (pending confirmation)
 - b. EANJ and Risk Control involvement
- In2vate for 2019
- Upcoming Events: HR Seminar – NJ Paid Sick Leave, WWF, Roundtable announcements
- Fleet Safety
- Housekeeping in DPW
- Carbon Monoxide

- **CLAIMS REPORT (Conrad Cyriax, Robert Persico & James Renner)**

- Monthly Claims Department Key Performance Indicators for December 2018 Performance Indicators

- **MEMBER UPDATES – in Alphabetical Order**

- City of East Orange
- City of Orange Township
- City of Passaic
- City of Perth Amboy
- City of Plainfield
- Borough of Roselle
- Township of Teaneck
- Town of West New York

- **NEW BUSINESS**

- **OPEN FORUM**

- **ADJOURNMENT**

Our next meeting will be held on February 26th at 10am – at the NIP Conference Center, 900 Route 9 North, 1st Floor Auditorium - Woodbridge, NJ, 07095. A continental breakfast will be served.