

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES**

November 24, 2020

ViaGoToWebinar/Conference dial in 732-694-1222 Passcode 444999

MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER AT 10:07AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

Naiima Fauntleroy - City of East Orange – Present
City of Orange – Absent
Judy Sanchez – City of Passaic – Present
Maria Rivera – City of Perth Amboy – Present
Ron West - City of Plainfield – Present
Jack Layne - Borough of Roselle – Present
Dean Kazinci - Township of Teaneck – Present
Town of West New York – Absent

APPROVAL OF MINUTES OF October 27, 2020 minutes Meeting

Naiima Fauntleroy - City of East Orange – Present
City of Orange – Absent
Judy Sanchez – City of Passaic – Present
Maria Rivera – City of Perth Amboy – Present
Ron West - City of Plainfield – Present
Jack Layne - Borough of Roselle – Present
Dean Kazinci - Township of Teaneck – Present
Town of West New York – Absent

MOTION: Commr. Kazinci
SECOND: Commr. Sanchez
ABSTAIN: Commrs.

ADOPTION OF RESOLUTIONS – November 24th, 2020

- **Resolution 31-20 – Approving Certain Disbursements – \$97,348.74**
- **Resolution 32-20 – Approving Claims Payments - \$995,332.16**

MOTION: Commr. West
SECOND: Commr. Kazinci
ABSTAIN: Commr.

Naiima Fauntleroy - City of East Orange – Present
City of Orange – Absent
Judy Sanchez – City of Passaic – Present
Maria Rivera – City of Perth Amboy – Present
Ron West - City of Plainfield – Present
Jack Layne - Borough of Roselle – Present
Dean Kazinci - Township of Teaneck – Present
Town of West New York – Absent

EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)

- **Fast Track** – Mr. Hall presented the Fast Track Report as of September 30, 2020. There were no questions.
- **2021 Draft Budget** – Mr. Hall shared the 2021 Preliminary Assessment Budget. The Fund will be releasing per-member budget guidance over upcoming weeks.
- **Treasurers Report** – All Bills have been paid and our cash balance is secure.
- **2021 Excess Renewals Update** - We are in receipt of all indications from our excess partners. Due to the unique nature of this underwriting season, we are still in negotiations on some of the lines but are confident we will be able to achieve the most thorough and cost-effective program for our members.
- **Cyber Questionnaire** – Recently the Underwriting Department sent out a supplemental cyber questionnaire. Please return this questionnaire as soon as possible.
- **Crime Questionnaire** – Recently the Underwriting Department sent out a supplemental crime questionnaire for coverage enhancements. Please return this questionnaire as soon as possible.
- **Snow-Plow Rodeo** – Thank you to the Borough of Freehold, Township of Union, and Lawrence Township for supporting the 2020 Snowplow Rodeo. 31 employees from 10 member municipalities participated. Final standings will be published in the upcoming weeks with prizes awarded at the December Fund meeting.
- **COVID-19 Reminder** – Risk Control reminds all members to ensure that employees have personal protective equipment (PPE).
- **Snow & Ice Removal & Winter Preparedness** – Risk Control will be releasing multiple safety bulletins with best practices for winter preparedness. Also discussed recent claims involving winter preparedness.
- **Remedial Safety Training** – Risk Control will be launching a remedial safety training initiative to improve communications and support a safety culture during COVID, reducing loss frequency and severity.
- **Claims Monthly KPI Reports** – Mr. Hall shared the Claims Monthly KPI Reports as of October 31. There were no questions.

MEMBER UPDATES – in Alphabetical Order

- City of East Orange
- City of Orange Township
- City of Passaic
- City of Perth Amboy
- City of Plainfield
- Borough of Roselle
- Township of Teaneck
- Town of West New York

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Fernandez made a motion to adjourn the meeting at 10:47am and West seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

Jonathan Hall

ALSO, PRESENT confirmed by GoToWebinar attendance:

Madeline Delgado – NIP
Spiro Molfetas – Scirocco
Anthony VenGraitis – NIP
Patti Fahy – NAIMC
Michael O’Connell – PQA
Danielle Voda – Fairview
Joseph Brown – NIP
Robert Smith – NIP
Conrad Cyriax – NIP
Patrick DeBlasio – NIP
Robert Persico – NIP
Kelly Royce – First MCO
Kevin Larkin – BGIA
Shanell Booker
Brian Erlandsen – BGIA