

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES**

October 27th, 2020

ViaGoToWebinar/Conference dial in 732-694-1222 Passcode 980762

**MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER AT
10:03AM.**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

N. Horsley - City of East Orange – Present
Marty Mayes - City of Orange – Present
Ricardo Fernandez - City of Passaic – Present
Patricia Perkins – City of Perth Amboy – Present
Ron West - City of Plainfield – Present
Borough of Roselle – Absent
Dean Kazinci - Township of Teaneck – Present
Town of West New York – Absent

**APPROVAL OF MINUTES OF September 22nd, 2020 minutes
Meeting**

N. Horsley - City of East Orange – Present
Marty Mayes - City of Orange – Present
Ricardo Fernandez - City of Passaic – Present
Patricia Perkins – City of Perth Amboy – Present
Ron West - City of Plainfield – Present
Borough of Roselle – Absent
Dean Kazinci - Township of Teaneck – Present
Town of West New York – Absent

MOTION: Commr. Kazinci

SECOND: Commr. Fernandez

ABSTAIN: Commrs. – Perkins - Correction Minutes for September 22nd, 2020
Commr. Perkins was in attendance to meeting.

ADOPTION OF RESOLUTIONS – September 21st, 2020

- **Resolution 27-20 – Approving Certain Disbursements – \$380,725.66**
- **Resolution 28-20 – Approving Claims Payments - \$735,862.61**

MOTION: Commr. Fernandez

SECOND: Commr. Kazinci

ABSTAIN: Commr.

N. Horsley - City of East Orange – Present

Marty Mayes - City of Orange – Present

Ricardo Fernandez - City of Passaic – Present

Patricia Perkins – City of Perth Amboy – Present

Ron West - City of Plainfield – Present

Borough of Roselle – Absent

Dean Kazinci - Township of Teaneck – Present

Town of West New York – Absent

EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)

- **Mid-Year Actuarial Analysis** - The Administrator’s office has finalized Mid-Year Actuarial Report. Mr. Hall shared highlights of the analysis. There were no questions.
- **Fast Track Report** - We have updated the Fast Track Reports for June, July and August 2020 and will be distributing the reports to all members this week.
- **Treasurer’s Report** - All Bills have been paid and our cash balance is secure.
- **2021 Actuarial Rate Study and Draft Budget Status** - The Fund Actuary is working on the Rate Study for the 2021 Budget and is estimated to complete their work next week. We plan to distribute the 2021 draft budget prior to the next Fund Meeting.
- **Indemnity & Trust Agreements for 2021** - The Administrator’s office requests that renewing members please return the Resolutions to Rejoin as soon as they are passed by your governing bodies and executed accordingly.
- **Requests for Proposals / Qualifications Update** The due date for the 2021 Requests for Proposals/Qualifications was October 13th, 2020. A summary of all proposals received will be distributed for the November 24th Fund Meeting.
- **2021 Excess Renewal Update** - Our excess partners are in receipt of our complete underwriting submission. They have issued the first round of indications and we are currently in negotiations. As always, our goal continues to be achieving the most thorough and cost-effective program for our members.
- **2021 Prospects** - The Underwriting Department has received 2 submissions for the 2021 program year.
- **2021 Member Applications** – Members are reminded to submit completed, signed applications for the 2021 renewal. Certain lines cannot be bound without applications.
- **Member Portal** – The PEJIF member portal remains the easiest way to update all exposures, complete and generate applications.
- **Snow-Plow Rodeo** – The 2020 Snow Plow Rodeo will be held on November 5, November 9, and November 16. Social distancing guidelines will be enforced.
- **National Cyber Security Awareness Month** – October is Cyber Security Awareness Month. Members are asked to assign Cyber Awareness Training to all employees via the PEJIF Vault.
- **Driver Training & Deer Season** – Members are encouraged to assign Defensive Driving-Reducing Deer-Related Accidents training to all municipal drivers via the PEJIF Vault.

- **New Driver Training Courses** – We have added more than 25 new Driver Training courses to the PEJIF Vault covering topics on EVOC and Defensive Driving.
- **EANJ Municipal HR Law Seminar** - Municipal HR Law scheduled for October 20th, October 27th , and November 5th via Webinar.
- **Claims Monthly KPI Reports** – Mr. Hall shared the Claims Monthly KPI Reports as of September 30. There were no questions.

MEMBER UPDATES – in Alphabetical Order

- City of East Orange
- City of Orange Township
- City of Passaic
- City of Perth Amboy
- City of Plainfield
- Borough of Roselle
- Township of Teaneck
- Town of West New York

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Fernandez made a motion to adjourn the meeting at 10:47am and West seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

Jonathan Hall

ALSO, PRESENT confirmed by GoToWebinar attendance:

Madeline Delgado – NIP
Suzanne Rajsteter – First MCO
Robert Smith – NIP
Maria Rivera – Perth Amboy

Kathleen Guze
Michael O'Connell – PQA
Judith Sanchez – Passiac
Larry Graham – Fairview
Anthony Ven Gr=raitis – NIP
Brian Erlandsen – BGIA
Monette Galello – CRC
Shanell Booker – CRC
John Zisa – Scirocco
Patti Fahy – NAIMC
Conrad Cyriax – NIP
Patrick DeBlasio – Treasurer
Danielle Voda – Fairview
Keith Skeba – NIP
Larry Dunn – NIP