

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES**

September 22, 2020

ViaGoToWebinar/Conference dial in 732-694-1222 Passcode 980762

**MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER AT
10:02AM.**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

City of East Orange – Absent
Marty Mayes - City of Orange – Present
Ricardo Fernandez - City of Passaic – Present
Patricia Perkins – City of Perth Amboy – Present
Ron West - City of Plainfield – Present
Jack Layne - Borough of Roselle – Present
Dean Kazinci - Township of Teaneck – Present
Town of West New York – Absent

**APPROVAL OF MINUTES OF July 21st, 2020 minutes
Meeting**

City of East Orange – Absent
Marty Mayes - City of Orange – Present
Ricardo Fernandez - City of Passaic – Present
City of Perth Amboy – Absent
Ron West - City of Plainfield – Present
Eric Walker - Borough of Roselle – Present
Dean Kazinci - Township of Teaneck – Present
Town of West New York – Absent

MOTION: Commr. Fernandez

SECOND: Commr. Kazinci

ABSTAIN: Commrs. Layne

ADOPTION OF RESOLUTIONS – September 21st, 2020

- **Resolution 27-20 – Approving Certain Disbursements – \$726,046.10**
- **Resolution 28-20 – Approving Claims Payments - \$1,666,815.40**

MOTION: Commr. Fernandez

SECOND: Commr. Kazinci

ABSTAIN: Commr.

City of East Orange – Absent
Marty Mayes - City of Orange – Present
Ricardo Fernandez - City of Passaic – Present
City of Perth Amboy – Absent
Ron West - City of Plainfield – Present
Eric Walker - Borough of Roselle – Present
Dean Kazinci - Township of Teaneck – Present
Town of West New York – Absent

EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)

- **Mid-Year Actuarial Report and Fast Track Status Update** - The Administrator’s office has submitted updated loss data as of June 30, 2020 to the Fund Actuaries. Once the Actuaries have reconciled the data, we anticipate receipt of the first draft of the Reserve Study in four weeks. We will update the Fast Track Reports for June 2020 and following once the Reserve Study has been finalized.
- **Treasurer’s Report** - All Bills have been paid and our cash balance is secure.
- **2021 Requests for Proposals / Qualifications** – The Funds has requested proposals and qualifications for the 2021 Fund Year. All proposals must be submitted by 10:00 AM October 13th, 2020.
- **COVID-19 Relief – Data Request** - Underwriting Bulletin sent out on August 12, 2020 to all Fund Commissioners and Risk Managers. The revised deadline for receipt of this information is September 30, 2020.
- **Member Renewal Applications Needed** – The Fund is requesting all Members to submit renewal applications as soon as practicable. Coverage for Cyber Liability, Unmanned Aerial Systems and Pollution cannot be bound without updated applications.
- **2021 Excess Insurance Renewal Update** - We have successfully submitted our renewal data to our excess partners. We are expecting initial indications on or around September 30
- **Cyber Training** – The Fund sent out a Risk Control Bulletin on September 21 outlining the risks of cyber-attacks. Online training is available through the PEJIF Vault.
- **Hurricane Preparedness and Emergency Response** – The Fund shared tips and preparedness steps for Hurricane and Emergency planning. A Risk Control Bulletin will be sent out to all members.
- **EANJ Municipal HR Law Upcoming Seminars** – The Municipal HR Law Webinar will be held on October 21, October 28 and November 4. The cost to attend is \$400 per attendee and HRCI credits will be offered.
- **Claims Monthly KPI Reports** – The Fund shared the monthly KPI reports for August 2020.

MEMBER UPDATES – in Alphabetical Order

- City of East Orange
- City of Orange Township

- City of Passaic
- City of Perth Amboy
- City of Plainfield
- Borough of Roselle
- Township of Teaneck
- Town of West New York

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Fernandez made a motion to adjourn the meeting at 10:58am and West seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

Jonathan Hall

ALSO, PRESENT confirmed by GoToWebinar attendance:

Madeline Delgado – NIP
Larry Graham – Fairview
Anthony Ven Graitis – NIP
Michael O’Connell – PQA
Rob Smith – NIP
Patti Fahy – NAIMC
Brian Erlandsen – BGIA
Monette Gallelo – CRC
Conrad Cyriax – NIP
Judith Sanchez – Passaic
Patrick DeBlasio – Treasurer
Danielle Voda – Fairview
Kevin Larkin – BGIA
Joseph Brown – NIP
Nancy Fowlkes – PNAT
Mary Foulks – NIP
Luis Cabrera – City of East Orange
Kelly Schweizer – Town of West New York

