



**PUBLIC ENTITY JOINT INSURANCE FUND MEETING AGENDA**

**January 26<sup>th</sup>, 2021**

**Via - GoToWebinar FOR ALL MEMBERS  
FOR PUBLIC ONLY 732-694-1222; Passcode 444999**

**OPEN PUBLIC MEETING ACT STATEMENT**

In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

1. Sending sufficient notice to the Fund's designated newspapers, the Newark Star Ledger and The Times of Trenton
2. Filing advanced written notice of this meeting with each member municipality; and
3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.

**PLEDGE OF ALLEGIANCE**

**SWEARING IN OF NEW FUND COMMISSIONERS**

- Edward A. Remsen – City of Perth Amboy (Commissioner)
- Kelly Schweitzer – Town of West New York (Alternate Commissioner)
- Abby Levenson – City of Plainfield (Alternate Commissioner)

**ROLL CALL OF FUND COMMISSIONERS**

**ADJOURN SINE DIE MEETING**

- Chairs vacated – Chairman asks Executive Director to Chair Meeting

**ELECTION OF CHAIRPERSON AND SECRETARY**

- Request for Nominations
- Election of Chairperson and Secretary
- Swearing in by Fund Attorney

**ELECTION OF EXECUTIVE COMMITTEE**

- Request for Nominations
- Election of Executive Committee
- Swearing in by Fund Attorney

**MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

**ROLL CALL OF FUND COMMISSIONERS**

**APPROVAL OF 12/25/2020 MEETING MINUTES**

**ADOPTION OF RESOLUTIONS**

**\* Indicates Consent Agenda, Unless Otherwise Determined**

- Resolution 01-21 – Certifying the Election of Chairperson and Secretary\*
- Resolution 02-21 – Certifying the Election of Executive Committee\*
- Resolution 03-21 – Establishing Public Meeting Procedures\*
- Resolution 04-21 – Establishing Fiscal Management Plan\*
- Resolution 05-21 – Establishing Fund Records Program\*
- Resolution 06-21 – Establishing 2021 Plan of Risk Management\*
- Resolution 07-21 – Approving Fund Service Providers\*
- Resolution 08-21 – Approving Appointed Counsel for 2021\*
- Resolution 09-21 – Approving Final 2021 Budget
- Resolution 10-21 – Approving Certain Disbursements – **\$1,538,079.15**
- Resolution 11-21 – Approving Claims Payments – **\$553,754.76.**

**EXECUTIVE DIRECTOR, UNDERWRITING & CLAIMS REPORT  
(Jonathan Hall, NIP Management)**

**• EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)**

- 2020 Review and 2021 Goals
- Financial Fast Track Report Status – YE 2020
- Treasurers Report
- Renewal Summaries/Policy Updates
- Cold Weather Safety
- Frozen Pipes
- Risk Control focus areas for 2021:
  - Cyber
  - Safe Driving
  - Employment Practices
  - PEOSH compliance/online training
  - Claims Follow up/Remedial Training Initiative
- Claims KPI Report
- Covid Vaccine Blog

**MEMBER UPDATES – in Alphabetical Order**

- City of East Orange
- City of Orange Township
- City of Passaic
- City of Perth Amboy
- City of Plainfield
- Borough of Roselle
- Township of Teaneck
- Town of West New York

**NEW BUSINESS**

**OPEN FORUM**

**ADJOURNMENT**

**❖ Our next meeting will be held on February 23<sup>rd</sup> at 10am – Via GoToWebinar.**