

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES
February 23rd, 2021
NIP Auditorium – 900 Route 9 North Woodbridge, NJ at 10:00am**

**MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER
AT 10:04AM.**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

City of East Orange – ABSENT
City of Orange – Marty Mayes
City of Passaic – Judith Sanchez
City of Perth Amboy – Edward Remsen
City of Plainfield – Ron West
Borough of Roselle – ABSENT
Township of Teaneck – Dean Kazinci
Town of West New York – Jonathan Castaneda

APPROVAL OF 1/26/2021 MEETING MINUTES

MOTION: Commr. Kazinci
SECOND: Commr. West
ABSTAIN: Commr. None

City of East Orange – ABSENT
City of Orange – Marty Mayes
City of Passaic – Judith Sanchez
City of Perth Amboy – Edward Remsen
City of Plainfield – Ron West
Borough of Roselle – ABSENT
Township of Teaneck – Dean Kazinci
Town of West New York – Jonathan Castaneda

ADOPTION OF RESOLUTIONS

- **Resolution 12-21** – Approving Certain Disbursements – **\$744,208.35**
- **Resolution 13-21** – Approving Claims Payments – **\$887,823.62**

MOTION: Commr. Kazinci

SECOND: Commr. Mayes

ABSTAIN: None

City of East Orange – ABSENT
City of Orange – Marty Mayes
City of Passaic – Judith Sanchez
City of Perth Amboy – Edward Remsen
City of Plainfield – Ron West
Borough of Roselle – ABSENT
Township of Teaneck – Dean Kazinci
Town of West New York – Jonathan Castaneda

EXECUTIVE DIRECTOR’S REPORT – Jonathan Hall

- **EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)**
 - Actuarial Report Status - The Fund Actuary is on track to deliver a first draft by February 26, 2021. Once the Actuarial Analysis is finalized, the Fund Administrator will update the Fund’s Year-End Financial Fast Track Report for distribution to the Members.
 - 2021 Risk Manager Agreements - Please return any outstanding Risk Management Consultant Agreements to the Fund Administrator’s office. Risk Managers cannot be paid until Agreements have been received.
 - Contact Lists - The Fund Administrator’s office is requesting each Member provide updated contacts. Contact Forms will be sent out via e-mail to all Commissioners and Risk Managers.
 - Treasurer Report - All Bills have been paid and our cash balance is secure.
- **UNDERWRITING REPORT (Robert Smith)**
 - BGIA – 2021 Excess Insurance Renewal Presentation
 - Property Renewal - The excess property program will be renewing on July 1. Our excess carrier has requested we provide complete COPE data information to ensure we can receive the most cost-effective indications. Please consult with your Risk Manager to ensure COPE data is filled in and complete.
 - Cyber Renewal - The PEJIF Cyber Liability Policy will be renewing on 7/1. All Risk Managers have been delivered an excel workbook with 3 separate applications and questionnaires. We are asking that these be completed and returned to our office no later than March 8th.

- **RISK CONTROL REPORT (Anthony Ven Graitis)**
 - EANJ COVID Vaccine Seminar 2/25/2021 @ 10am-11am - Complimentary webinar sponsored by Employers Association of New Jersey (EANJ), “The COVID Vaccine: Considerations for Municipal Employers.” The speaker will be John J. Sarno, Employers Association of New Jersey.
 - Cyber Water Treatment Security Settings - Water Treatment Plant computers and other vulnerabilities and discussion of recent Florida Water Plant Hack. Risk Control Recommendation: Review Cyber Security plans and assign mandatory Cyber Training to all staff members.
 - Upcoming OPRA and Police Supervisory training
 - OPRA for Practitioners: 9:00am-4:00pm. This course is designed as a practical, knowledge-centered curriculum for Police Officials, Records Clerks, and other Government Officials designated as Record Custodians. Relevant materials gathered over decades of experience will provide each student with a practical, commonsense approach so they can navigate the OPRA minefield.
 - Regular Cost: \$119 per student. PEJIF discounted rate of \$50 per student.
 - 2021 OPRA CC125 Location: Butler Police Department, 10 High Street, NJ 07405. One day seminar scheduled for May 4th, 2021.
 - 2021 OPRA CC127 Location: : Ocean County Police Academy, 659 Ocean Ave, Lakewood NJ 08701. One day seminar scheduled for May 18th , 2021.
 - Proactive Police Supervision: 9:00am-4:00pm. This course is recommended for recently promoted first line supervisors, for veteran supervisors in search of substantive procedural review and for those police officers anticipating promotion from existing promotional lists.
 - Regular Cost: \$319 per student. PEJIF discounted rate of \$199 per student.
 - 2021 PPS CC126A Location: Butler Police Department, 10 High Street, NJ 07405. Three-day seminar scheduled for May 5th , May 6th , and May 7th , 2021.
 - Police Professional Online Training - The Risk Control Department received notice that the New Jersey attorney general is investigating claims that police officers in a large New Jersey City repeatedly punched a teen without provocation, with allegations of racial and religious animus. As a member of the PEJIF, police departments have access to specialized, professional online training on critical topics. Risk Control Recommendation: Online training can be used to educate officers to prevent incidents from occurring and can also be used in the defense of officers’ and command staffs’ actions.
 - Upcoming Health & Wellness - A great event to get everyone in the mood for the better weather coming soon. Employees will receive points (for prizes) when completing online training. Look for an announcement in March.
- **CLAIMS MANAGEMENT REPORT (Conrad Cyriax)**
 - Claims KPI Report January 2021 - Mr. Cyriax shared the Claims Monthly KPI Reports as of January 31. There were no questions.
 - Accidental Disability Pension/Medical Monitoring Orders - DWC Chief Judge Wojtenko issued a memorandum eliminating Medical Monitoring Orders as means of settling WC

claims. Workers' Compensation claims will no longer enjoy the offset against an Accidental Disability Pension. A review conducted by the State of NJ Comptroller concluded MMO's undermined NJ Pension Funds. Moving forward petitioners receiving an ADP will have their WC claims resolved on the actual case value with offsets to the NJ Division of Pensions & Benefits. This new directive will have an adverse financial impact on WC case resolution when an ADP is active.

MEMBER UPDATES

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commr. Kazinci made a motion to adjourn the meeting at 11:07am and Commr. West seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

Jonathan Hall

ALSO, PRESENT:

- Madeline Delgado – NIP
- Anthony VenGraitis – NIP
- Rob Smith – NIP
- Jonathan Hall – NIP
- Stephen Daveggia – NIP
- Robert Persico – NIP
- Conrad Cyriax – NIP
- Joseph Brown – NIP
- Michael O'Connell – PQA
- Kelly Schweitzer – West New York
- Alyssa Hrubash
- Monette Gallelo – CRC
- Patrick DeBlasio – Treasurer
- Patti Fahy – NAIMC
- Cyril Espanol – Pageant Media
- Richard Crooks – PNAT

