

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES
October 25, 2022
VIA MS Teams and Dial In at 10:00am**

**MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER
AT 10:03AM.**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

SWEARING IN OF NEW FUND COMMISSIONER

- Shanel Robinson – Borough of Roselle (Alternate Commissioner)

ROLL CALL OF FUND COMMISSIONERS

City of East Orange – A. McCall
City of Orange – Absent
City of Passaic – R. Fernandez
City of Perth Amboy – M Greene
City of Plainfield – Al Levenson (Late) Carden
Borough of Roselle – K. Walls
Township of Teaneck – D. Kazinci
Town of West New York – K. Schweitzer

APPROVAL OF 9/20/2022 MEETING MINUTES

MOTION: Commr. Kazinci
SECOND: Commr. Greene
ABSTAIN: None

City of East Orange – A. McCall
City of Orange – Absent
City of Passaic – R. Fernandez
City of Perth Amboy – M Greene
City of Plainfield – Al Levenson (Late) Carden
Borough of Roselle – K. Walls
Township of Teaneck – D. Kazinci
Town of West New York – K. Schweitzer

ADOPTION OF RESOLUTIONS

- **Resolution 32-22** – Approving Certain Disbursements – \$267,982.96
- **Resolution 33-22** – Approving Claims Payments –\$2,017,502.02

MOTION: Commr. **Kazinci**

SECOND: Commr. **Greene**

ABSTAIN: None

City of East Orange – A. McCall

City of Orange – Absent

City of Passaic – R. Fernandez

City of Perth Amboy – M Greene

City of Plainfield – Al Levenson (Late) Carden

Borough of Roselle – K. Walls

Township of Teaneck – D. Kazinci

Town of West New York – K. Schweitzer

DEPARTMENT REPORTS

- **EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)**
 - I & T Agreements 2023 – The Administrator’s office requests that renewing members please return the Resolutions to Rejoin as soon as they are passed by your governing bodies and executed accordingly.
 - RFP/RFQ Update – Proposals must be submitted by 10AM on October 28th, 2022. Please send to the attention of Madeline Delgado. Please refer to the Invitation to Submit Proposals posted at www.pejif.com
 - Notice of Executive Committee meeting – The PEJIF Executive Committee will be meeting as part of the November 22nd Fund Meeting. The purpose of this meeting will be to discuss the 2023 RFP/RFQ responses received.
 - Treasury Report – All Bills have been paid and our cash balance is secure.
- **UNDERWRITING REPORT (Robert Smith)**
 - 2022 Renewals – The 2023 renewal process has begun, and both deadlines have now passed. We are asking all risk managers at have not done so to initiate the review and update of current underwriting data with their client municipalities at this time. The deadline has passed for all applications. Currently, we still have many of the ancillary applications outstanding. Please note, on the optional lines of coverage, Pollution, UST & Drones, these renewals cannot be bound without the renewal application and there is potential for a gap in coverage if not received. Failure to submit an application will result in non-renewal of that line of coverage.
 - NJLM Reception – We are pleased to announce the continuation of our annual Cocktail Reception at the League of Municipalities. Join us again at the Hard Rock, as we celebrate the evening with cocktails, hors d'oeuvres, and a ton of laughs on us!
 - New Prospects Update – We have one submission for membership in the PEJIF.

- **RISK CONTROL REPORT (Anthony Ven Graitis)**
 - Snow-Plow Rodeo – The 5th Annual Snowplow Rodeo will be held of November 10th, 2022, from 8:30 AM to 3:30 PM, at Biertuempfel Park, 1300 Winslow Ave (Directly Behind Lincoln Technical Institute) Union, NJ
 - Police Round Table – the Police Roundtable will be held on December 8, 2022, from 8:15 am to 1:00 pm, at the Union Township Senior Center, 652 Rahway Ave, Union NJ.
 - Harassment/Discrimination Training Initiative - Thousands of courses have been assigned to date. Training can be assigned through The Vault. Sign in sheets for any training completed can be forwarded for credit.
 - Autumn Safety Preparations – Zoom meeting held on October 26, 2022. Mr. Vath and Mr. Skeba presented on Autumn Safety Preparedness.

- **CLAIMS MANAGEMENT REPORT (Peter Archangeli)**
 - Claims KPI Report September – Mr. Archangeli presented the Claims KPI report as of September 30, 2022.
 - Introduce New Litigation Management Guidelines – Revised Litigation Management Guidelines have been sent to all TPAs and defense attorneys.

MEMBER UPDATES

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commr. Kazinci made a motion to adjourn the meeting at 10:53 am and Commr. Walls seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

Jonathan Hall

ALSO, PRESENT – Confirmed by MS Teams attendance sheet

- A. Ven Graitis
- A. Levenson
- B. Erlandsen
- D. Voda
- D. Springer
- E. Vath
- J. Goldy

J. Hall
J. Zisa
J. Brown
J. Sanchez
K. Child
K. Guze
K. Royce
K. Skeba
K. Larkin
L. Gardner
M. Delgado
M. O'Connell
M. Rivera
P. DeBlasio
P. Mackin
P. Fahy
P. Archangeli
R. Persico
R. Smith
R. Cleary
S. Robinson
S. Stohen
T. Fragoso
W. Dietz
W. Robinson