



PUBLIC ENTITY JOINT INSURANCE FUND MEETING AGENDA

January 24th, 2023

Via – MS Teams FOR ALL MEMBERS

FOR PUBLIC ONLY 609-246-5769; Passcode 736 642 249#

OPEN PUBLIC MEETING ACT STATEMENT

In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

1. Sending sufficient notice to the Fund's designated newspapers, the Newark Star Ledger and The Times of Trenton
2. Filing advanced written notice of this meeting with each member municipality; and
3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.

PLEDGE OF ALLEGIANCE

SWEARING IN OF NEW FUND COMMISSIONERS

- Thomas Rowe – Township of Teaneck – Alternate Commissioner

ROLL CALL OF FUND COMMISSIONERS

ADJOURN SINE DIE MEETING

- Chairs vacated – Chairman asks Executive Director to Chair Meeting

ELECTION OF CHAIRPERSON AND SECRETARY

- Request for Nominations
- Election of Chairperson and Secretary
- Swearing in by Fund Attorney

ELECTION OF EXECUTIVE COMMITTEE

- Request for Nominations
- Election of Executive Committee
- Swearing in by Fund Attorney

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

ROLL CALL OF FUND COMMISSIONERS

APPROVAL OF 12/13/2022 MEETING MINUTES

ADOPTION OF RESOLUTIONS

*** Indicates Consent Agenda, Unless Otherwise Determined**

- Resolution 01-23 – Certifying the Election of Chairperson and Secretary*
- Resolution 02-23 – Certifying the Election of Executive Committee*
- Resolution 03-23 – Establishing Public Meeting Procedures*
- Resolution 04-23 – Establishing Fiscal Management Plan*
- Resolution 05-23 – Establishing Fund Records Program*
- Resolution 06-23 – Establishing 2023 Plan of Risk Management*
- Resolution 07-23 – Approving Fund Service Providers*
- Resolution 08-23 – Approving Appointed Counsel for 2023*
- Resolution 09-23 – Approving Final 2023 Budget
- Resolution 10-23 – Approving Certain Disbursements – \$3,728,705.62
- Resolution 11-23 – Approving Claims Payments – \$2,223,609.92

**EXECUTIVE DIRECTOR, UNDERWRITING & CLAIMS REPORT
(Jonathan Hall, NIP Management)**

- **EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)**
 - 2022 Review & 2023 Goals
 - Treasury Report
 - Year End Actuarial Report Status
 - Indemnity & Trust Agreements
 - Risk Manager & Claims TPA Agreements
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- **UNDERWRITING REPORT (Robert Smith)**
 - 2023 Insurance Summaries
 - 2023 Renewal Highlights and Overview
 - 2023 Property & Cyber Renewal
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- **RISK CONTROL REPORT (Anthony Ven Graitis)**
 - Mandatory Training
 - Cyber Ethical Phishing and at-Risk Assessments
 - Property Inspections
- **CLAIMS MANAGEMENT REPORT (Robert Persico)**
 - Claims KPI Report December 2022
 - Litigation Report Guidelines
 - Feed Back Session with TPA’s

MEMBER UPDATES – in Alphabetical Order

- City of East Orange
- City of Orange Township
- City of Passaic
- City of Perth Amboy
- City of Plainfield
- Borough of Roselle
- Township of Teaneck
- Town of West New York

NEW BUSINESS

OPEN FORUM

ADJOURNMENT

❖ *Our next meeting will be held on February 21st at 10am – Via MS Teams*