

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES
July 25, 2023 at 10:00am
Via – MS Teams FOR ALL MEMBERS
FOR PUBLIC ONLY 609-246-5769; Passcode 122 152 377#**

**MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER
AT 10:02 AM**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

City of East Orange – Absent
City of Orange – Absent
City of Passaic – R. Fernandez
City of Perth Amboy – M. Rivera
City of Plainfield – A. Levenson
Borough of Roselle – K. Walls
Township of Teaneck – D. Kazinci
Town of West New York – Absent

APPROVAL OF 6/27/2023 MEETING MINUTES

MOTION: Commr. Walls
SECOND: Commr. Levenson
ABSTAIN: Rivera

ADOPTION OF RESOLUTIONS

- **Resolution 22-23 – Approving Certain Disbursements – \$2,642,764.44**
- **Resolution 23-23 – Approving Claims Payments – \$1,973,480.16**

MOTION: Commr. Rivera
SECOND: Commr. Kazinci
ABSTAIN:

- **Resolution 24-23 – Approving Plan of Risk Management (*Table, after BGIA presentation*)**
MOTION: Commr. Levenson
SECOND: Commr. Walls
ABSTAIN:

○ **Resolution 24-23 – Approving Plan of Risk Management**

MOTION: Commr. Kazinci

SECOND: Commr. Walls

ABSTAIN:

ROLL CALL OF FUND COMMISSIONERS

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EXECUTIVE DIRECTOR’S REPORT – Jonathan Hall

○ **EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)**

- **Fast Track Report** – The March 2023 Fast Track Report has been distributed to all Members and Risk Managers. Net Position is flat for Years 2014-2018 and 2020-2022. Fund Year 2019 had adverse Member claims development. Fund Year 2023 is projected based on 2018-2022 performance.
- **Mid-year Actuarial Report** – The Administrator’s office has transmitted the Loss Data as of June 30, 2023, to the Fund Actuary. Data reconciliation is underway, and we anticipate a first draft report within four to six weeks.

○ **TREASURER’S REPORT**

- **As of June 30, 2023** – All Bills have been paid and our cash balance is secure.

○ **UNDERWRITING REPORT (Robert Smith)**

- **2024 Update** – The 2024 renewal season has kicked off. All risk managers have been sent renewal letters outlining what is required and the due dates. At this time, historical loss runs for all members who joined less than 10 years ago are past due. Please get them in ASAP. Additionally, the application due date is rapidly approaching. Please continue to work with your risk managers to get the schedules updates, and the applications completed and signed.
- **BGIA Property & Cyber** – BGIA presented on the recent 7/1 property and cyber renewals. The PEJIF is now with Chubb for property and APD and remained with Beazley for cyber. A copy of the presentation is available upon request.

- **EPL Sub-Committee** – We are looking to launch an EPLI sub-committee to discuss hot topic items in the professional lines area. All meetings will be virtual. Please contact me if interested.

- **RISK CONTROL REPORT (Anthony Ven Graitis)**
 - **Heat Stress Seminar** – With the extreme heat and humidity impacting New Jersey, protecting employees affected by extreme weather conditions must be a priority. Risk control hosted a webinar on Heat Stress on Thursday, July 20th, at 1:00 pm. The following key topics were addressed: What is heat stress and heat illnesses, Symptoms, Treatment, Best practices to avoid exposure, Real life scenarios and solutions.
 - **Cyber Update** – Current results of phishing training efforts were presented to commissioners.
 - **Risk Control Update** – Title 59 audits continue, and police professional training was outlined for commissioners.
 - **Flood Surveys** – Flood surveys continue to be completed for all members. Risk control will coordinate for each member based on other services being scheduled.
 - **Drive to Survive** – Specialized driver training will be offered from Drive to Survive for any interested police and fire departments in the coming months.

- **CLAIMS MANAGEMENT (Peter Archangeli)**
 - **Claims KPI Report June 2023** – 75 new claims received in June. 145 claims closed in June. Closing ratio of 193%. \$338K in new reserves in June, \$704K in released reserves. 1090 open claims at the end of May with reserves totaling \$45.7M.

MEMBER UPDATES

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commr. Kazinci made a motion to adjourn the meeting at 10:58 AM, and Commr. Walls seconded the motion. The motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

ALSO, PRESENT:

A. Levenson
B. Erlandsen
B. LaJoie
D. Springer
D. Voda
J. Hall
J. Sanchez
J. Zisa
K. Larkin
K. Connor
K. Guze
K. Skeba
L. Graham
M. Delgado
M. Lamb
M. O'Connell
P. Archangeli
P. DeBlasio
P. Fahy
R. Smith
R. Hope
R. Persico
R. Ruiz
S. Molfetas
S. Booker
S. Daveggia
T. Rowe