

**PUBLIC ENTITY JOINT INSURANCE FUND  
MEETING MINUTES  
November 21, 2023 at 10:00am  
Via – MS Teams FOR ALL MEMBERS  
FOR PUBLIC ONLY 609-246-5769; Passcode 851 724 961#**

**MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER  
AT 10:04 AM**

**OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF FUND COMMISSIONERS**

City of East Orange – A. McCall  
City of Orange – C. Hartwyk  
City of Passaic – R. Fernandez  
City of Perth Amboy – M. Rivera  
City of Plainfield – A. Levenson  
Borough of Roselle – Absent  
Township of Teaneck – D. Kazinci  
Town of West New York – Absent

**APPROVAL OF 10/24/2023 MEETING MINUTES**

**MOTION:** Commr. Rivera  
**SECOND:** Commr. McCall  
**ABSTAIN:**

**ADOPTION OF RESOLUTIONS**

- **Resolution 29-23 – Approving Certain Disbursements – \$86,247.51**
- **Resolution 30-23 – Approving Claims Payments –\$1,748,719.26**

**MOTION:** Commr. Kazinci  
**SECOND:** Commr. Rivera  
**ABSTAIN:**

**ROLL CALL OF FUND COMMISSIONERS**

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## EXECUTIVE DIRECTOR’S REPORT – Jonathan Hall

- **EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)**
  - **Indemnity & Trust Agreements for 2024** – The Administrator’s office requests that renewing members please return the Resolutions to Rejoin as soon as they are passed by your governing bodies and executed accordingly.
  - **Auto ID Cards & Workers’ Compensation Posting Notices** – Auto ID Cards and Workers’ Compensation Posting Notices for the 2024 Fund Year will be mailed to each Risk Manager at the beginning of December.
  - **Market Insights** – Mr. Hall provided insights into claims trends and impacts on excess insurance pricing and loss development.
  - **2024 Draft Budget** – Mr. Hall presented the draft budget for the 2024 Fund Year. Mr. Hall also informed the Commissioners that the Fund was working with PPAG to seek appropriations cap relief from DLGS.
  - **Adjourn to Executive Session**
- **TREASURER’S REPORT**
  - **As of September 30, 2023** – All Bills have been paid and our cash balance is secure.
- **UNDERWRITING REPORT (Robert Smith)**
  - **2024 Insurance Placement Update** - BGIA continues to work tirelessly to get our members the most cost effective and complete coverage. At this point all major lines are bound and we are in negotiations for the ancillary lines.
  - **2024 Renewal** - The deadline for applications is well past due. Any applications for ancillary lines currently missing will be seen as a formal request to non-renew that line. Please don’t allow for a gap in coverage to occur and get all the applications in as soon as possible.
  - **Member Portal** - The member portal is currently closed as we finalize the schedules for our excess placement. Should you need to add, delete or edit anything in the portal, please reach out to underwriting and we will be happy to assist you.
  - **Prospects** - We currently are exploring all possibilities for prospects. At this time, we have nothing to report.
  - **NJLM Follow Up** - Thank you for all who attended our reception. If you have any feedback or suggestions, please reach out to me. We are striving to make this a prime event during the league.
- **RISK CONTROL REPORT (Anthony Ven Graitis)**

- **Holiday Safety** – Driving Safety / Holiday Parties consider the following:  
Limit drinking. Provide rides for intoxicated individuals. Stress, consider the following:  
For many the holidays is a tough time of the year. Counseling is offered for law enforcement via Cop to Cop. UBHC can provide support for our members (if you sign up at a discounted rate).
  - **OSHA top violations of 2023** – During street repairs and leaf pick up- use proper signage and lights, provide blockades where needed as well. Working from Heights (hanging decorations / gutter cleaning). Inspect ladder before use. Tie off the ladder and use a ground spotter  
Snow & Ice: Be sure to track where and when you salt and plow. This information may be needed for a title 59 defense. Be sure staff wears proper footwear. Protecting Property during cold weather: Insulate pipes. Don't drop thermostat temperature so low that pipes freeze. Limit candle use.
  - **Snow-Plow Rodeo** – Snowplow Rodeo scheduled for Friday, December 8, 2023 8:30 to 3:30PM in Union Township at Biertuempfel Park (1300 Winslow Ave, Union
  - **First Responder -Fire/EMS Accidents** – NHTSA data shows NHTSA data shows: 46,000 crashes each year, with 1,700 injuries. 6,500 ambulance accidents annually. 14,720 fire truck accidents occurred in 2020.
- **CLAIMS MANAGEMENT (Robert Persico)**
- **Claims KPI Report October 2023** – Bob Persico presented the claims KPI report for October 2023. The presentation provided an update on claim frequency, reserve activity, pending claims and reserves.

**MEMBER UPDATES**

**NEW BUSINESS**

**OPEN FORUM**

**MOTION TO ADJOURN**

Commr. Kazinci made a motion to adjourn the meeting at 11:25 AM, and Commr. Hartwyk seconded the motion. The motion carried unanimously.

Prepared by M. Delgado

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Madeline Delgado

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**ALSO, PRESENT:**

A. Levenson  
B. Erlandsen  
C. Hartwyk  
D. Springer  
G. Crosby  
J. Hall  
J. Brown  
J. Sanchez  
K. Correa Faro  
K. Guze  
K. Skeba  
K. Royce  
K. Larkin  
K. Connor  
L. Graham  
M. Delgado  
M. Ferreras  
M. O'Connell  
P. Fahy  
P. DeBlasio  
R. Crooks  
R. Persico  
R. Smith  
R. Hope  
S. Molfetas  
T. Rowe  
W. Robinson  
XXX-XXX-9176  
XXX-XXX-5104  
XXX-XXX-8984  
XXX-XXX-0044  
XXX-XXX-3655  
XXX-XXX-9431