

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES
OCTOBER 22, 2024 at 10:00am
Via – MS Teams FOR ALL MEMBERS
FOR PUBLIC ONLY 609-246-5769; Passcode 201 442 28#**

**MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER
AT 10:12 AM**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

City of East Orange – A. McCall
City of Orange – N. Horsley-Fauntleroy (late)
City of Passaic – R. Fernandez
City of Perth Amboy – M. Green
City of Plainfield – A. Levenson
Borough of Roselle – S. Robinson
Township of Teaneck – Absent
Town of West New York – Absent

APPROVAL OF 9/24/2024 MEETING MINUTES

MOTION: Commr. McCall
SECOND: Commr. Levenson
ABSTAIN:

ADOPTION OF RESOLUTIONS

- **Resolution 27-24 – Approving Certain Disbursements – \$194,932.40**
- **Resolution 28-24 – Approving Claims Payments – \$2,552,383.49**

MOTION: Commr. Levenson
SECOND: Commr. McCall
ABSTAIN: Robison

ROLL CALL OF FUND COMMISSIONERS

City of East Orange – A. McCall

City of Orange – N. Horsley-Fauntleroy (late)
City of Passaic – R. Fernandez
City of Perth Amboy – M. Green
City of Plainfield – A. Levenson
Borough of Roselle – S. Robinson
Township of Teaneck – Absent
Town of West New York – Absent

EXECUTIVE DIRECTOR’S REPORT – Jonathan Hall

- **EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)**
 - **Fast Track Report Status** – Due to a delay in receiving accurate September claims data from one of our TPAs, we are unable to produce the 3rd Quarter 2024 Fast Track Report. We will distribute the report once the September data is received. Initial indications show that the Fund’s net position has improved slightly since 2nd Quarter 2024.
 - **2025 Budget Status** – We are on track to produce the 2024 Draft Budget by the November meeting.
 - **2025 Requests for Proposals / Qualifications Update** – Proposals must be submitted by 10AM on October 25th, 2024. Please send to the attention of Madeline Delgado.
 - **Member Assessments and Receivables Update** – All assessments, member deductibles, and self-insured retentions have been received, and the Fund has no outstanding member receivables. Thank you all!
- **TREASURER’S REPORT (Patrick Deblasio)**
 - **Treasury Report** – Mr. DeBlasio presented the Treasurer's Report. All bills have been paid, and our cash & investment balance is secure. There were no questions.
- **CLAIMS MANAGEMENT REPORT (Robert Persico)**
 - **Claims KPI Report September 30, 2024** – Unfortunately, due to a lack of claims report from one of the TPA’s we had no data and couldn’t provide a report or an accurate claims number.
- **RISK CONTROL REPORT (Anthony Ven Graitis)**
 - **No Accidents Today!** - Members eligible for awards were highlighted to commissioners. The upcoming online store will be available in the upcoming weeks, accompanied by an announcement.
 - **Cyber Awareness Month** – Month in support of Cyber Awareness Month, the following seminars are planned for member municipalities IT staff: Wednesday, October 9th, Cyber University & Simulated Phishing, Wednesday, November 13th, Inbox Defender, and Wednesday, December 11th, Browser Firewall.

- **Active Bystandership for Law Enforcement (ABLE) and Integrating Communications Assessment and Tactics (ICAT)** – Active Bystandership for Law Enforcement (ABLE) is receiving federal support, includes work by Georgetown University, and 42 States are currently represented. NJ AG required every officer trained by 4/30/22 The program includes a two-day training program on de-escalation and other tactics for limiting the use of force. ABLE is a national effort to create a police culture in which officers routinely intervene to: Prevent misconduct, Avoid police mistakes, and Promote officer health and wellness. Training efforts in 2025 will be discussed at an upcoming Police Roundtable.
- **Snowplow Rodeo** – 7th Annual Snowplow Rodeo is scheduled for Friday, November 22nd, 8:30 AM to 3:30pm, at Union Township: Biertuempfel Park, 1300 Winslow Ave (Directly Behind Lincoln Technical Institute) Union. Participants will be required to steer through an obstacle course of left and right turns, maneuver around parked cars and move through a serpentine series of cones. CDL and non-CDL driver categories will be offered. MEMBERS MUST BRING THEIR OWN VEHICLES!
- **Fire Prevention Webinar** – October is fire prevention month. In 2021, fires caused 3,800 deaths, 14,700 injuries, and \$15.9 billion in damage. Important, basic principles were outlined to commissioners including fire “Triangle”, use of “PASS” to extinguish fires, every municipality needs an Emergency Action Plan, and ALWAYS remember the safety of all persons come first.
- **UNDERWRITING REPORT (Robert Smith)**
 - **2025 Excess Renewal Update** – We are currently working with our partners at BGIA to get the excess insurance placed. Submissions have been delivered to the markets. We are also exploring alternative markets to ensure we can get the best coverage for our members.
 - **2025 Application and Deadlines** – The deadlines have passed for the applications and also for the questionnaire. Please submit these ASAP. For the ancillary lines, no application could lead to a lapse in coverage.
 - **Prospects & New Business** –No material submissions at this time, we are exploring all opportunities. Currently have 2 submissions that are under review.
 - **New Jersey League of Municipalities** – Please join us for our reception at the Hard Rock Backstage on November 19th from 6-9 PM. Invitations have been sent out. Should you need more info, please let me know. Please also let us know if you are having an event during the league as we would love to attend.

MEMBER UPDATES

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commr. Horsley made a motion to adjourn the meeting at 10:45 am and Commr. McCall seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

ALSO, PRESENT:

+1732-XXX-5038 (Unverified)

A. Ven Graitis

B. Erlandsen

G. Crosby

J. Hall

J. Razzano

J. Sanchez

J. Zisa

K. Skeba

K. Guerriero

K. Larkin

L. Graham

M. Delgado

M. Ferreras

P. Fahy

R. Hope

R. Smith

R. Persico

S. Robinson