



PUBLIC ENTITY JOINT INSURANCE FUND MEETING AGENDA

January 28th, 2025

Via – MS Teams FOR ALL MEMBERS

FOR PUBLIC ONLY 609-246-5769; Passcode 689 598 80#

OPEN PUBLIC MEETING ACT STATEMENT

In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

1. Sending sufficient notice to the Fund’s designated newspapers, the Newark Star Ledger and The Times of Trenton
2. Filing advanced written notice of this meeting with each member municipality; and
3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

ADJOURN SINE DIE MEETING

- Chairs vacated – Chairman asks Executive Director to Chair Meeting

ELECTION OF CHAIRPERSON AND SECRETARY

- Request for Nominations
- Election of Chairperson and Secretary
- Swearing in by Fund Attorney

ELECTION OF EXECUTIVE COMMITTEE

- Request for Nominations
- Election of Executive Committee
- Swearing in by Fund Attorney

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

ROLL CALL OF FUND COMMISSIONERS

APPROVAL OF 12/17/2024 MEETING MINUTES

ADOPTION OF RESOLUTIONS

*** Indicates Consent Agenda, Unless Otherwise Determined**

- Resolution 01-25 – Certifying the Election of Chairperson and Secretary*
- Resolution 02-25 – Certifying the Election of Executive Committee*

- Resolution 03-25 – Establishing Public Meeting Procedures*
- Resolution 04-25 – Establishing Fiscal Management Plan*
- Resolution 05-25 – Establishing Fund Records Program*
- Resolution 06-25 – Establishing 2025 Plan of Risk Management*
- Resolution 07-25 – Approving Fund Service Providers*
- Resolution 08-25 – Approving Appointed Counsel for 2025*
- Resolution 09-25 – Approving Final 2025 Budget
- Resolution 10-25 – Approving Certain Disbursements – \$805,998.05
- Resolution 11-25 – Approving Claims Payments – \$3,235,960.57

EXECUTIVE DIRECTOR, UNDERWRITING & CLAIMS REPORT

- **EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)**
 - 2024 Review & 2025 Goals
 - Year End Actuarial Report Status
 - Indemnity & Trust Agreements
 - Risk Manager & Service Provider Agreements
 - 2025 PEJIF Contact List
- **TREASURER’S REPORT (Patrick DeBlasio)**
 - Treasury Report as of December 31, 2024
- **CLAIMS MANAGEMENT REPORT (Robert Persico)**
 - Claims Year End Wrap-up
 - KPI Report for December 2024
- **RISK CONTROL REPORT (Anthony Ven Graitis)**
 - Seasonal Key Risk Mitigation
 - Impaired employees – ATP
 - No Accidents Today!
 - SCM Quarterly Action Plans
 - Snow-Plow Rodeo Results
- **UNDERWRITING REPORT (Robert Smith)**
 - 2025 Insurance Summaries
 - 2025 Renewal Highlights and Overview

MEMBER UPDATES – in Alphabetical Order

- City of East Orange
- City of Orange Township
- City of Passaic
- City of Perth Amboy
- City of Plainfield
- Borough of Roselle
- Township of Teaneck
- Town of West New York

NEW BUSINESS

OPEN FORUM

ADJOURNMENT

❖ *Our next meeting will be held February 25th 2025 via MS Teams*