

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES
February 25, 2025, at 10:00 AM
Via – MS Teams FOR ALL MEMBERS
FOR PUBLIC ONLY 609-246-5769; Passcode 214 345 816#**

**MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER
AT 10:15 AM**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

City of East Orange – A. McCall
City of Orange – N. Horsley-Fauntleroy
City of Passaic – R. Fernandez
City of Perth Amboy – Absent
City of Plainfield – A. Levenson
Borough of Roselle – C. Laba – present but cannot vote until sworn in
Township of Teaneck – J. Hashmat
Town of West New York – K. Schweitzer

APPROVAL OF 1/28/2025 MEETING MINUTES

MOTION: Commr. McCall
SECOND: Commr. Levenson
ABSTAIN:

ADOPTION OF RESOLUTIONS

- **Resolution 12-25 – Approving Certain Disbursements – \$2,646,646.09**
- **Resolution 13-25 – Approving Claims Payments –\$1,490,602.95**

MOTION: Commr. Levenson
SECOND: Commr. McCall
ABSTAIN:

EXECUTIVE DIRECTOR'S REPORT – J. Hall

- **EXECUTIVE DIRECTOR'S REPORT (Jonathan Hall)**
 - **Year-End Actuarial Report Status** - The Fund Actuary is working on the first draft of the reserve study. We expect to receive the report within two weeks.
 - **Risk Manager & Service Provider Agreements for 2025** - The Administrator's office requests that all Risk Managers and Service Providers send copies of the fully executed agreements as soon as practicable. As a reminder, the Fund cannot pay service providers until agreements have been received.
 - **Claims Data** - Due to a two-week delay in receiving accurate claims data from one of the member TPAs, the Administrator's office could not post its meeting information until this morning. All TPAs are reminded that accurate monthly claims data must be sent to the Fund no later than the 5th of the following month. Compliance with this deadline is crucial to ensure timely and efficient processing.
 - **Receivables Management Update** - Thank you to those members who have already remitted the first installment of the 2025 Assessment. \$4.375 million in Assessments is outstanding as of February 18. If you have not already done so, please remit your installments as soon as practicable.
 - **DLGS Call to Action** - As you know, our members face increased costs in health insurance, pension payments, utilities, and property/casualty insurance. We urge all members to contact Christine Zapicchi at DCA to request that the Department issue an exemption on Property and Casualty insurance costs due to these unforeseen increases.

TREASURY REPORT – P. DeBlasio

- **Treasury Report** – All Bills have been paid, and our cash balance is secure.

CLAIMS REPORT – R. Persico

Claims KPI Report January 2025 – Robert Persico of NIP Management presented the claim management report and Key Performance Indicators for January 2025. New claims received for the month totaled 89 claims. It was down from past January's by as much as 30 claims less. The Fund saw an excellent closing ratio of 289%, with new claims at 89 vs. closed claims at 257. Last of all, pending claims at January's close were 839 claims, a reduction of 180 claims since January 2023. Overall, the PEJIF claims are off to a good start for 2025.

RISK CONTROL REPORT – A. Ven Graitis

- **Safety Webinar Recap - So now you're a Supervisor-** A Supervisor's role in Safety: Safety is at the forefront of what we do every day. As a supervisor, whether you have 20 years or 1 day in the role, the mission is the same: to see that everyone goes home at the end of the day. Promoting a healthy, safe, and positive working environment is the only way to

do this. Be able to recognize problems before their problems. Creating this environment is not a quote on the wall but a constantly evolving process with the changing of our workforce on a daily basis.

- **Distracted Driving Challenge-** April is Distracted Driving Awareness Month and is the perfect time to emphasize the importance of safe and attentive driving. We are asking every member to participate in the 4th annual Distracted Driving Awareness Challenge to make employees aware of the hazards of distracted driving and help change their behavior. The start date is April 1, 2025, and the end date is April 30, 2025; details will be shared in the coming days.
- **No Accidents Today** - We are excited to announce that the “No Accidents Today” online store, banner, poster ordering process, and NAT logos and branding designs are all now available. Details on each have been emailed to Commissioners and Alternate commissioners. Loss control can be contacted to assist with any questions or concerns.
- **Action Plans** - Action plans will follow SMART, specific, measurable, attainable, relevant, and time-bound goals. Each member’s loss history will be reviewed with a focus on 2024, with feedback provided on each line of coverage. A mitigation plan will be created with each member’s input and will be continually updated and reviewed at SCMs, with quarterly updates provided to member stakeholders and Commissioners.

UNDERWRITING REPORT – R. Smith

- **2025 Coverage Overview Presentation (BGIA)** - Kevin Larkin of BGIA presented an overview of the current marketplace and reviewed the 2025 renewal.
- **Member Portal Update** - The portal is currently open again. This is a reminder that any vehicles or locations valued over \$1,000,000 need UW approval and excess clearance to be covered.

MEMBER UPDATES

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commr. Horsley motioned to adjourn the meeting at 10:58 AM, and Commr. Levenson seconded the motion. The motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

ALSO, PRESENT:

XXX-XXX-6928
XXX-XXX-6150
XXX-XXX-9176

A. Best
A. Arevalo
A. Ven Graitis
A. Zeiders
B. Erlandsen
C. Laba
D. Cinelli
D. Springer
E. Bonanno
G. Crosby
J. Razzano
J. Brown
J. Hall
J. Zisa
K. Cavanaugh
K. Guze
K. Correa Faro
K. Guerriero,
K. Larkin
K. Skeba
L. DAlessio
L. Kordomenos
M. Ferreras
M. Delgado
N. Hydock
P. DeBlasio
P. Fahy
P. J. DeBlasio
R. Hope
R. Persico
R. Smith
S. Molfetas
S. Edwards
S. Hobbs
T. Hudanish
Z. Edelman