

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES
June 17, 2025, at 10:00 AM
Via – MS Teams FOR ALL MEMBERS
FOR PUBLIC ONLY 609-246-5769; Passcode 993 819 118#**

**MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER
AT 10:16 AM**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

SWEARING IN OF NEW FUND COMMISSIONER

- Iris A. Jimenez, - (Alternate Commissioner) – City of Perth Amboy

ROLL CALL OF FUND COMMISSIONERS

City of East Orange – A. McCall
City of Orange – N. Horsley-Fauntleroy
City of Passaic – Absent
City of Perth Amboy – I. Jimenez
City of Plainfield – A. Levenson
Borough of Roselle – C. Laba
Township of Teaneck – Absent
Town of West New York – Absent

APPROVAL OF 5/20/2025 MEETING MINUTES

MOTION: Commr. McCall

SECOND: Commr. Laba

ABSTAIN: Commr.

ADOPTION OF RESOLUTIONS

- **Resolution 20-25 – Approving Certain Disbursements – \$181,800.12**
- **Resolution 21-25 – Approving Claims Payments – \$2,840,206.17**

MOTION: Commr. McCall

SECOND: Commr. Levenson

ABSTAIN: None

City of East Orange – A. McCall

City of Orange – N. Horsley-Fauntleroy
 City of Passaic – Absent
 City of Perth Amboy – I. Jimenez
 City of Plainfield – A. Levenson
 Borough of Roselle – C. Laba
 Township of Teaneck – Absent
 Town of West New York – Absent

EXECUTIVE DIRECTOR’S REPORT – J. Hall

○ EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)

- **January – March 2025 Fast Track Reports** - The Fund distributed January, February, and March FastTrack reports to all Commissioners and Risk Managers last week. The Fund Actuary will provide its first opinion on 2025 at the mid-year reserve study, shortly after June 30.
- **Receivables Management Update** - There have been no changes to past due receivables since the last report on May 19.
- **Managed Care Audit** - NIP has retained Health Strategy Associates to audit the Third-Party Administrators (“TPAs”) and Managed Care Organizations (“MCOs”) to ensure compliance with best practices. We ask for your help in obtaining cooperation and transparency from your selected TPAs and MCOs.

TREASURY REPORT – P. DeBlasio

- **Treasury Report** – All Bills have been paid, and our cash balance is secure.

CLAIMS REPORT – R. Persico

- **Claims KPI Report May 2025** – Bob presented the May 2025 claim KPIs, highlighting a continued strong performance across key metrics. A total of 79 new claims were received, representing 43 fewer claims than in May 2024. The closing ratio remained positive at 151%, indicating that staff closed approximately 1.5 claims for every new claim received. Pending claims for May 2025 came in at 815 or 143 less when compared to pending in May of 2024. Overall, the claim numbers continue to trend positively in 2025.

RISK CONTROL REPORT – A. Ven Graitis

- **TCIA Seminar Recap** – Held on 6/6/ from 10:00 to 2:00, Arboricultural operations are among the leading industrial activities for fatal and nonfatal injuries. Compared to all industries, tree workers have at least 15 times the fatality rate (Bureau of Labor Statistics 2020a) and three times the nonfatal rate (BLS 2018). This is a MUST attend seminar for all member municipalities performing tree care work. The presentation will cover what TCIA calls the 6 domains of professional tree care, or what you need to know and do to run a professional tree care operation to improve service and safety, while reducing liabilities and losses. The agenda includes: An overall introduction to the Tree Care Industry, Review of Domains of the Tree Care Industry including a Safety overview - The basics of what you

need to know, including the ANSI Z133 Arboricultural Safety Standards, Workforce Development – The basic employee development programs and credentials, including Arborist Apprenticeship, available to the industry and to municipalities, Advocacy and Regulatory Compliance – The basic, practical OSHA and FCMSRs rules the commercial industry follows and how it relates to municipality operations, Training – The basic training programs available to the industry and to municipalities and how to access them, Sales & Marketing – Really, for municipalities? Actually, this domain includes ANSI A300 Tree Care Standards for technical operations and contracting basics that help limit liabilities and improve satisfaction, and Business Strategy. Thank you to Ewing Township for hosting.

- **Heat Stress Seminar** – Seminar Keith Mitchell of PMA companies presented on 6/19. Heat-related deaths and illnesses are preventable yet annually many people succumb to extreme heat. Historically, since 1979, excessive heat exposure caused 8,000 deaths in the United States. During this period, more people in this country died from extreme heat than from hurricanes, lightning, tornadoes, floods and earthquakes combined. People suffer heat-related illness when their bodies are unable to compensate and properly cool themselves. The body normally cools itself by sweating. But under some conditions, sweating just isn't enough. In such cases, a person's body temperature rises rapidly. Very high body temperatures may damage the brain or other vital organs. Learn how they symptoms of heat stress, what can be done to mitigate the risk, and new OSHA/PEOSH requirements that may be implemented in the near future This webinar is recommended for any manager or supervisor overseeing staff who are likely to be exposed to high temperatures and/or humidity
- **Action Plans** – As previously announced, action plans have been created for every member and follow SMART goals: Specific, Measurable, Attainable, Relevant, and Time-Bound. Recommendations were created with each member's input. The status of each recommendation has been updated in the report. Updated reports will be shared at all SCM's and with key stakeholders in July.
- **No Accidents Today** – Various awards to members were given

UNDERWRITING REPORT – R. Smith

- **Harbor Technology – Cyber Presentation** – The Harbor Technology cyber webinar is available on the Harbor member page and will be migrating to the LMS to view. Harbor technology additionally presented at the meeting going over best practices for AI as well as reporting requirements.
- **2026 Renewal Kickoff** – The renewal kickoff for the year 2026 will be happening prior to the next meeting. Risk managers please be on the lookout for the email blast outlining the requirements and due dates.
- **Payroll Audit** – As part of the renewal kickoff there will be a brief payroll audit included that will be required for all members to complete.

MEMBER UPDATES

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commr. Fernandez motioned to adjourn the meeting at 10:56 AM, and None seconded the motion. The motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

ALSO, PRESENT:

**PRESENT over 40 minutes
ONLY VIA MS TEAMS**

A. Ven Graitis
A. Arevalo
B. Hanigan
S. Booker
D. Lennon
D. Springer
E. Bonanno
I. Jimenez
J. Zisa
J. Hall
J. Brown
K. Correa Faro
K. Skeba
K. Cavanaugh
K. Larkin
L. DAlessio
M. Delgado
M. Markulec
P. Fahy
P. Deblasio
R. Persico
R. Smith
R. Hope
W. Robinson
W. Dietz