

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES
March 25, 2025, at 10:00 AM
Via – MS Teams FOR ALL MEMBERS
FOR PUBLIC ONLY 609-246-5769; Passcode360 328 935#**

**MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER
AT 10:03 AM**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

City of East Orange – A. McCall
City of Orange – N. Horsley-Fauntleroy
City of Passaic – R. Fernandez
City of Perth Amboy – Absent
City of Plainfield – A. Levenson
Borough of Roselle – S. Smith
Township of Teaneck – J. Hashmat (late)
Town of West New York – Absent

APPROVAL OF 2/25/2025 MEETING MINUTES

MOTION: Commr. McCall
SECOND: Commr. Fernandez
ABSTAIN: Commr. Hashmat

ADOPTION OF RESOLUTIONS

- **Resolution 14-25** – Approving Certain Disbursements – \$1,626,704.52
- **Resolution 15-25** – Approving Claims Payments –\$3,106,405.04

MOTION: Commr. Levenson
SECOND: Commr. McCall
ABSTAIN: None

City of East Orange – A. McCall
City of Orange – N. Horsley-Fauntleroy
City of Passaic – R. Fernandez
City of Perth Amboy – Absent
City of Plainfield – A. Levenson

Borough of Roselle – S. Smith
Township of Teaneck – J. Hashmat (late)
Town of West New York – Absent

EXECUTIVE DIRECTOR’S REPORT – J. Hall

○ EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)

- **Year-End Actuarial Report Status** - The Fund Administrator’s office has received the first draft of the year-end reserve study, and we are reviewing it now. As soon as it is finalized, we will schedule a presentation by the Fund Actuary to discuss the results.
- **Risk Manager & Service Provider Agreements for 2025** - The Administrator’s office requests that all Risk Managers and Service Providers send copies of the fully executed agreements as soon as practicable. As a reminder, the Fund cannot pay service providers until agreements have been received.
- **Receivables Management Update** - Thank you to those members who have already remitted the first installment of the 2025 Assessment. As of March 24, outstanding assessments have reduced from \$4.375 million to \$1.797 million. If you have not already done so, please remit your installments as soon as practicable.
- **Regulatory Update** - The Local Finance Board has approved another one-year cap exemption for Property, Casualty, and Workers’ Compensation for CY2025/SFY2026. This is in addition to the exception approved in December for Garbage and Trash Removal and Disposal. Thank you for contacting the DCA and sharing your concerns. Your direct participation was instrumental in obtaining relief.

TREASURY REPORT – P. DeBlasio

- **Treasury Report** – All Bills have been paid, and our cash balance is secure.

CLAIMS REPORT – R. Persico

Claims KPI Report February 2025 – Bob presented the Claim KPIs for February 2025. The total number of new claims received was 84, marking a 36% decrease compared to February 2024 and a downward trend since 2022. The closing ratio for claims was 146%, meaning that the staff closed 1.5 claims for every claim received, which was a very strong result. Lastly, the pending claims at the end of February were 826, down 15% from February 2024 and 19% compared to February 2023. Overall, the claim numbers for February 2025 were very positive.

RISK CONTROL REPORT – A. Ven Graitis

- **Distracted Driver Challenge** – April is Distracted Driving Awareness Month and is the perfect time to emphasize the importance of safe and attentive driving. We are asking every member to participate in the 4th annual Distracted Driving Awareness Challenge to make employees aware of the hazards of distracted driving and help change their behavior. The start date is April 1, 2025, and the end date is April 30, 2025. Points will be awarded by

course taken, with members and employees eligible for prizes based on total points earned. Members will be sent follow-up emails with driver rosters for approval before 4/1.

- **EANJ Cannabis CDL** – webinar on 3/20/25 and presented by Andrée Laney. Bio: Over her career in labor and employment law, Andrée Peart Laney has both prosecuted and defended employers in a variety of work-related disputes before administrative agencies and in court. At EANJ, she counsels employers on reducing legal risks in their workplace decisions. Description: EANJ will look at the laws governing the intersection of cannabis and the workplace in NJ, which has legalized both medicinal and recreational cannabis. The presentation will address when and how employers can drug test candidates, how an employer can determine if an employee is impaired, complying with federal and state licensing or safety requirements, and what employers can do if someone tests positive for cannabis.
- **Crossing Guard Alert** – PEOSH sent out an alert regarding crossing guard safety. Two fatalities and five critical injuries have occurred recently. Members need to provide crossing guards ANSI 107/207 compliant high-visibility attire; Safety-related training consisting of 2 hours of classroom training and 20 hours of field training by the police department; appropriate equipment such as a STOP paddle has been provided to all guards, and ensuring crosswalks are inspected to ensure that roadway markings are visible, crosswalk and/or school zone-related roadway signage is being maintained, and there are no slip, trip and fall hazards.
- **Playground Preparation** – With spring arriving, playgrounds must be prepared to open up for the season. Members should inspect all playgrounds before opening, replace all damaged parts and equipment, tree limbs, and debris, install, clean, and maintain equipment, and ensure proper signage, fall protection, and no hazards exist. Risk control will be happy to inspect and assist staff in the process.
- **No Accident Today** –2024 Results are posted in the Vault. 5 members received an award, 1 member received two awards, and 1 members received a perfect, three awards-City of East Orange. Emails will be sent out notifying each member of the their awards. 2025 progress reports are also posted in the Vault and General liability will be added to 2025 No Accidents Today Challenge.

UNDERWRITING REPORT – R. Smith

- **Schedule of Insurance** – Please have any new additions, especially vehicles, added to the member portal to ensure coverage.
- **Loss Run Requests** – All loss run requests should be sent to the UW dept.
- **2025 Policies** – Our partners at BGIA are reviewing, and upon receipt of a complete set of member copy policies, they will be distributed to all risk managers.

MEMBER UPDATES

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commr. Smith motioned to adjourn the meeting at 10:47 AM, and Commr. Levenson seconded the motion. The motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

ALSO, PRESENT:

xxx-xxx-2627
xxx-xxx-2400
A. Arevalo
A. Best
A. Ven Graitis
A. Zeiders
B. Erlandsen
D. Springer
E. Bonanno
J. Razzano
J. Brown
J. Hall
J. Hashmat
K. Guerriero,
K. Cavanaugh
K. Correa
K. Larkin
K. Skeba
L. D'Alessio
M. Ferreras
M. Markulec
M. Delgado
N. Hydock
P. Fahy
P. DeBlasio
R. Persico
R. Smith
R. Ruiz
S. Molfetas
S. Smith
S. Booker
S. Hobbs
T. Hudanish

