

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES
November 25, 2025, at 10:00 AM
Via – MS Teams FOR ALL MEMBERS
FOR PUBLIC ONLY 609-246-5769; Passcode 677 855 6#**

**MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER
AT 10:01 AM**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

City of East Orange – McCall
City of Orange – Hartwyk
City of Passaic – Fernandez
City of Perth Amboy – Jimenez
City of Plainfield – Carden
Borough of Roselle – Absent
Township of Teaneck – Absent
Town of West New York – Schweitzer

APPROVAL OF 10/21/2025 MEETING MINUTES

MOTION: Commr. Fernandez
SECOND: Commr. Jimenez
ABSTAIN: Commr. Jimenez

ADOPTION OF RESOLUTIONS

- **Resolution 29-25 – Approving Certain Disbursements – \$148,068.40**
- **Resolution 30-25 – Approving Claims Payments – \$4,378,436.83**

MOTION: Commr. Hartwyk
SECOND: Commr. Carden
ABSTAIN: None

City of East Orange – McCall
City of Orange – Hartwyk
City of Passaic – Fernandez
City of Perth Amboy – Jimenez

City of Plainfield – Carden
Borough of Roselle – Absent
Township of Teaneck – Absent
Town of West New York – Schweitzer

EXECUTIVE DIRECTOR’S REPORT – J. Hall

- **2026 Budget Introduction** – Mr. Hall introduced the 2026 Assessment Budget, providing market context, budget calculations, and summary information. Mr. Hall noted that the final budget exhibits, including all members, will be distributed by December 9.
- **FastTrack Report** – Mr. Hall discussed the Fast Track Report as of September 30.
- **Receivables Management** – Mr. Hall shared the status of past-due member receivables over 30 days and reminded members that they have a duty to the PEJIF and to each other to pay invoices promptly. Please remit outstanding amounts as soon as possible.
- **Indemnity & Trust Agreements for 2026** – The Administrator’s office reminds renewing members that, under NJ regulations, Resolutions to Rejoin must be passed by your governing bodies before January 1, 2026, to avoid a lapse in coverage and a loss of claims-made retro dates. Please return the Resolutions to Rejoin and the Indemnity & Trust Agreements as soon as they are passed by your governing bodies and executed accordingly.
- **2026 RFPs Update** – Proposals have been received for all expiring service contracts. The PEJIF Executive Committee will meet in closed session next month to review the proposals.

TREASURY REPORT – P. DeBlasio

- **Treasury Report** – All Bills have been paid, and our cash balance is secure.

CLAIMS REPORT – R. Persico

- **Claims KPI Report September 2025** – Bob Persico presented the claims KPIs for September. New claim volume, which had peaked in July 2025, declined through August and into September. A favorable closing ratio of 121 percent was achieved for the month, and pending claims continue to trend positively, down 13 percent since 2023.

RISK CONTROL REPORT – A. Ven Graitis

- **Snow-Plow Rodeo recap** – The Snowplow Rodeo-North vs. South, was held on 10/23 and 11/14. Over 60 drivers attended the event, with members braving the cold to take on the challenge. Participants were required to steer through an obstacle course of left and right turns, maneuver around parked cars and move through a serpentine series of cones. Both CDL and non-CDL driver categories were filled. The drivers were timed for speed, safe driving and judged for effectively pushing the snow (markers must be moved) while avoiding parked cars and other obstacles. Winners will be announced at the December meeting. A special thanks to Union Township and Hamilton Township for sponsoring the events.
- **ATP Workplace Impairment reminder** – The workplace impairment program from ATP has been rolled out, with members having access to proprietary online training for supervisors and employees, and a system to document the steps to access impairment.

Training can be rolled out through the LMS Vault. The goal is to roll out the program to two members per week with all members signed up in 2026. ATP has agreed to the same competitive pricing for 2026. Reach out to Risk Control for assistance.

- **Law Enforcement Liability** – Effective police training is essential because it equips officers with the judgment, skills, and resilience needed to navigate the complex and often high pressure situations they face every day. Connell Consulting-OPRA and Police Proactive Supervision will be held on 12/4 and 12/8-10 respectively. Individual training can be set up for any department needing additional training on police supervisory, anti-harassment, discrimination and ethics, first amendment rights and audits, and various other topics.
- **No Accident Today** – No Accidents Today is more than just a fleeting trend—it’s a philosophy and a way of life. Grounded in science and supported by extensive literature, it emphasizes the power of positive affirmations to drive behavioral change. The ultimate goal? To create a workplace where every employee returns home safely at the end of each day. The number of members eligible for awards as of 10/31/25 are: Workers’ Compensation: 3 , Auto Liability and Physical Damage: 4, General Liability: 2, and Property: 5.

UNDERWRITING REPORT – R. Smith

- **2026 Insurance Placement Update** –: Along with our partners at BGIA, we have been working to secure the most competitive and thorough renewal terms.
- **2026 Applications and Deadlines** – Applications are now well over 3 months past due, anything missing will be seen as a request to non-renew.
- **2026 Renewal Indications** - Renewal indications were distributed to all risk managers on November 21st. Please consult with your risk managers.
- **Member Portal** - The member portal is locked to secure final numbers for our budgets and excess partners. Should you need to add, delete or edit anything; please reach out to the UW dept.
- **Prospects** – No current prospects.
- **NJLM Reception** – Thanks to all who came out. Please let Rob Smith know of any thoughts or feedback on the reception, or any changes or recommendations for the future.

MEMBER UPDATES

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commr. Hartwyk motioned to adjourn the meeting at 10:48 AM, and Carden. The motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

ALSO, PRESENT:

**PRESENT over 40 minutes
ONLY VIA MS TEAMS**

xxx-xxx-7936

A. Arevalo

A. Best

A. Levenson

A. McCall

A. Ven Graitis

C. Laba

D. Smith

E. Bonanno

G. Crosby

J. Hall

J. Brown

J. Hashmat

J. Razzano

K. Cavanaugh

K. Correa Faro

K. Guze

K. Skeba

L. DAlessio

L. Winter

M. Delgado

M. Ferreras

M. Markulec

N. Hydock

P. DeBlasio

P. Fahy

R. Fernandez

R. Hope

R. Persico

R. Smith

S. Booker

S. Smith

W. Dietz