

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES
September 23, 2025, at 10:00 AM
Via – MS Teams FOR ALL MEMBERS
FOR PUBLIC ONLY 609-246-5769; Passcode 106 959 03#**

**MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER
AT 10:06 AM**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

City of East Orange – A. McCall
City of Orange – L. Coleman (pend. Resolution)
City of Passaic – R. Fernandez
City of Perth Amboy – D. Aquil
City of Plainfield – L. Carden
Borough of Roselle – S. Smith
Township of Teaneck – Absent
Town of West New York – Absent

APPROVAL OF 7/22/2025 MEETING MINUTES

MOTION: Commr. McCall
SECOND: Commr. Carden
ABSTAIN: Commr.

ADOPTION OF RESOLUTIONS

- **Resolution 24-25** – Approving Certain Disbursements – \$1,086,356.89
- **Resolution 25-25** – Approving Claims Payments – \$4,850,461.57
- **Resolution 26-25** – Approving Defense Panel - Appellate Counsel
-

MOTION: Commr. Carden
SECOND: Commr. McCall
ABSTAIN: None

City of East Orange – A. McCall
City of Orange – L. Coleman (pend. Resolution)
City of Passaic – R. Fernandez
City of Perth Amboy – D. Aquil

City of Plainfield – L. Carden
 Borough of Roselle – S. Smith
 Township of Teaneck – Absent
 Town of West New York – Absent

EXECUTIVE DIRECTOR’S REPORT – J. Hall

○ EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)

- **New Fund Address** - Please note that as of September 1, 2025, the Fund’s mailing address is: 485 Route 1 South, Building E, Suite 300, Iselin, NJ 08830
- **FastTrack Report** - The Fund distributed the May and June (pro forma) FastTrack reports to all Commissioners and Risk Managers the week prior to the meeting.
- **Mid-Year Actuarial Report Status** - The Fund Administrator has received the first draft of the actuarial reserve study as of June 30, and it is in internal review. As soon as the mid-year study has finalized, we will distribute an updated June 30 FastTrack report incorporating the revised IBNR projections.
- **Receivables Management** - Past-due receivables over 30 days have increased. We are required to report to DOBI and DCA (DLGS) the status of unpaid assessments. If you have not already done so, please remit these amounts by October 1.
- **Posting of RFP/RFQ for 2026** - The Public Entity Joint Insurance Fund seeks to engage firms to fill several positions for the 2026 Fund Year. The Administrator disclosed common ownership and acknowledged a conflict of interest for the Underwriting Manager proposal being sought. Accordingly, the Administrator recuses themselves from any involvement in the bid process for this role. Proposals must be submitted by October 31, 2025
 - Actuary
 - Attorney (not Defense Panel)
 - Auditor
 - Cyber Risk Consultant
 - EAP Services Provider (for participating members)
 - Governmental Affairs Consultant
 - Human Resources Education Provider
 - Independent Adjusting & Appraisal Services (Property claims)
 - Investment Advisor
 - Treasurer
 - Underwriting Manager

TREASURY REPORT – P. DeBlasio

- **Treasury Report** – All Bills have been paid, and our cash balance is secure.

CLAIMS REPORT – B. LaJoie

- **Claims KPI Report July & August 2025** – Brian presented the claim KPIs for July and August 2025, showing continued improvement in claim volumes and processing efficiency. In July, 135 new claims were reported, with Workers' Compensation and General Liability (GL) accounting for the majority. August saw a significant decrease in new claims, dropping

to 83, with Workers' Compensation down by 26 and GL down by 18 compared to July. Closing ratios remained strong, with July at 118% and August showing an impressive 178%, indicating a high rate of claim resolutions. Pending or open claims have also continued to trend downward, reaching 940, an improvement when compared to levels seen in 2023.

RISK CONTROL REPORT – A. Ven Graitis

- **NAT Updates** – Generalized data was provided which advised how many members were eligible for fiscal rewards as of 7/31/25. Even with the heavy rains and flooding we still have quite a few members qualifying for the property incentive.
- **TCIA Seminar Update – Practical Tree Care Seminar** will be held on October 15th in Ewing NJ.
- **EANJ Hotline, Services and Seminar** – Hotline was discussed. It was mentioned how all members of PEJIF have access to the EANJ helpline. Questions can be answered pertaining to any type of employment practice law question. We encourage members to take advantage of this valuable resource.
- **Driver Training** – Defensive Driver Training (live) is now available. We have an instructor on board who is certified to teach the class. The class is two days in length. People who complete the class may be privy to personal auto insurance discounts. Drive to Survive- We promoted the Drive to Survive seminar which was held on September 29th in New Providence NJ. Snowplow Rodeo- North VS South will be held on October 23rd in Hamilton NJ and November 14th in Union, NJ. Additional details to follow.
- **Additional Upcoming Events** - NJ Municipality: U.S. Immigration & Customs Enforcement (ICE) seminar will be put on by EANJ. Date to be announced. TCIA Practical Tree Care Seminar will be held on October 15th in Ewing NJ.

UNDERWRITING REPORT – R. Smith

- **2025 Excess Renewal Update** – Underwriting is working with our partners at BGIA to work with expiring excess carriers as well as explore other markets for the 2026 renewal.
- **2025 Applications and Deadlines** – All 2026 applications are now past due. With any ancillary line, no application will mean a non-renewal of that line.
- **Prospects and New Business** – No updates
- **NJLM Reception** – Our reception at the NJLM will be on Tuesday November 18th from 6-9 at the Hard Rock Backstage as it has been the past few years.

MEMBER UPDATES

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commr. McCall motioned to adjourn the meeting at 10:56 AM, and Carden. The motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

ALSO, PRESENT:

**PRESENT over 40 minutes
ONLY VIA MS TEAMS**

XXX-XXX-99176

A. Arevalo

B. LaJoie

D. O'Hara

G. Crosby

I. Jimenez

J. Brown

J. Hall

J. Razzano

K. Cavanaugh

K. Correa Faro

K. Guerriero

K. Hatfield

K. Larkin

K. Skeba

L. Copeland Jr.

L. DAlessio

M. Delgado

N. Hydock

P. DeBlasio

P. Fahy

R. Hope

R. Persico

R. Smith

S. Molfetas

S. Smith

W. Dietz